

Accessibility check list/assessment for polling stations

Area of site	Yes (√)	No (√)	Action to be taken
(1) The external features of the site (where applicable) - Are the paths/pavements safe, level and is the width sufficient (min. 1.2m*)? - Is there a drop curb within the vicinity of the entrance? - Is there a designated disabled/suitable parking space close to the polling place? - Is the entrance to the site level and of sufficient width (min. 1.2m*)? - If 'No' is it safely ramped with handrails (gradient less than 1:12)? - If no ramp is installed, is it possible to fit a portable ramp?			
(2) Entrances to polling station/building - Is there a level threshold? - If 'No' is it safely ramped with handrails (gradient less than 1:12)? - If no ramp is installed, is it possible to fit a portable ramp? - Is the entrance of sufficient width (min. 1.2m*)? - If 'No' is there an alternative entrance for wheelchair users? - Can the main doors be kept open during the poll? - Is there sufficient lighting at the entrance?			

(3) Internal routes to polling station(s) (where applicable) • Are there any door wells/mat wells that may create a hazard? • Is the route to the polling station(s) even, non slip and of sufficient width (min. 1.2m*) • Are there any gradients or stairs as part of the route to the polling station(s)? • If 'Yes' is there a suitable ramp installed? • If 'No' is there a lift? • Is the level of illumination along the route adequate? • Is the entrance level and of sufficient width?			
(4) Facilities to be provided in the polling station(s) • Is there sufficient circulation space? • Will at least one disabled booth be provided? • Is it possible to locate the ballot box(es) at low level highlighting the posting slot? • Is lighting effective and will the Presiding Officer need specific instructions about location to site the polling booths? • Does the building have suitable furniture for the staff and for voters if they need to rest a short while? • Can large print notices/ballot papers be displayed?			
* To support motorised wheelchairs			