



UNMIK/REG/2004/11
5 May 2004

REGULATION NO. 2004/11
ON THE REGISTRATION AND OPERATION
OF POLITICAL PARTIES IN KOSOVO

The Special Representative of the Secretary-General,

Pursuant to the authority given to him under United Nations Security Council resolution 1244 (1999) of 10 June 1999,

Taking into account United Nations Interim Administration Mission in Kosovo (UNMIK) Regulation No. 1999/1 of 25 July 1999, as amended, on the Authority of the Interim Administration in Kosovo,

In conformity with the Constitutional Framework for Provisional Self-Government in Kosovo (UNMIK Regulation No. 2001/9 of 15 May 2001),

Having promulgated UNMIK Regulation No. 2000/16 of 21 March 2000, as amended, on the Registration and Operation of Political Parties in Kosovo,

For the purpose of regulating the registration and operation of political parties in Kosovo,

Hereby promulgates the following:

CHAPTER 1
DEFINITIONS

Section 1
Definitions

1.1 For the purposes of the present Regulation:

- (a) "CEC" means the Central Election Commission;

(b) “Office” means the Political Party Registration Office acting within UNMIK Pillar for Institution Building;

(c) “Political Party” means an organization of individuals who voluntarily associate on the basis of common ideas, interests or views, for the purpose of obtaining influence and having their representatives elected to public office;

(d) “Assembly” means a general meeting of all of the members of a Political Party or of democratically elected delegates of all of the members;

(e) “Contribution” means a gift, subvention or bequest of any kind to a Political Party, whether in cash or in-kind, and includes the payment of Party debts and the provision, otherwise than on commercial terms, of any property, loan, services or facilities for the use or benefit of the Party. Services provided to a Political Party by individuals voluntarily, on their own time and free of charge shall not be considered to be Contributions. A Contribution is made at the time the benefit of the Contribution is received by a Political Party;

(f) “Payment” means a transfer of valuable consideration, including payment in kind. A Payment is made at the time the benefit of the Payment is received;

(g) “Assets” means all real or personal property owned directly or indirectly, including cash on hand and bank deposits, as well as any proceeds derived therefrom by way of sale, disposition or other agreements, the value of businesses owned, and any item owned having a value greater than five hundred euro (€500) and with an expected economic life exceeding three (3) years;

(h) “Liabilities” means all monetary sums that a Political Party is obliged to pay to other persons;

(i) “Equity” means the difference between Assets and Liabilities;

(j) “Expenditure” means a Payment made for goods or purchase of goods, materials, labour, or services whether tangible or intangible. An Expenditure is made on the date the payment or purchase is made or on the date the goods, materials, labour, or services are provided, whichever is earlier;

(k) “Income” means any monetary sum received as membership fees or dues, loans, permitted Contributions, public funding of any kind, and the fair market value of any permitted Contributions in the form of goods and services;

(l) “Contact Person” means the person who is duly authorized to communicate on behalf of a Political Party with the Office on non-financial matters. The Office shall send all notices to a Political Party under this Regulation to the Contact Person; and

(m) “Financial Representative” means the officer who has been duly appointed by a Political Party to keep the Party’s financial records, ensure the Party’s compliance with this Regulation and communicate with the Office in financial matters.

1.2 References to “section” herein are references to sections of the present Regulation unless otherwise indicated.

CHAPTER 2 REGISTRATION OF POLITICAL PARTIES

Section 2 Registration of Political Parties

2.1 The Office shall maintain a Register of Political Parties identifying the name, addresses and telephone numbers of all offices of each registered Political Party, and the names and addresses of the President and the members of the highest executive body of each registered Political Party.

2.2 A Political Party that is entered in the Register of Political Parties thereby acquires the status of a legal person with the capacity to own property, enter into contracts and sue and be sued in its own name.

2.3 A Political Party may apply for registration by submitting to the Office:

(a) a completed application, in the form prescribed by the Office, containing the following:

(i) the official name, acronym and symbol of the applicant Political Party;

(ii) the signatures, names, addresses, telephone numbers of the President of the Party and the members of its highest executive body;

(iii) the name, address and telephone numbers of the Contact Person of the applicant Political Party;

(iv) the name, address and telephone numbers of the Financial Representative of the applicant Political Party;

(v) the addresses and telephone numbers of all offices of the applicant Political Party; and

(vi) the names, addresses and telephone numbers of a representative of the applicant Political Party in each municipality in which the Party is active;

- (b) a Party Statute conforming to the requirements of section 11;
- (c) a founding instrument indicating:
 - (i) the date and place of the founding of the Party; and
 - (ii) the names of signatures of the founding members of the Party;
- (d) at least one thousand (1,000) signatures of registered voters in support of the applicant Political Party, on the form prescribed by the Office, along with the name, date and place of birth of each signatory;
- (e) the Political Programme of the applicant Political Party, approved by its highest executive body, describing the political objectives and activities of the Party; and
- (f) a non-refundable application fee of five hundred euro (€500).

Section 3 Processing of Applications

3.1 The Office shall issue a written decision either accepting as complete or denying an application for registration of a Political Party within twenty (20) days of the later of:

- (a) the receipt by the Office of the application; or
- (b) the receipt by the Office of a timely response from the applicant to a notice under section 3.3.

3.2 The acceptance of an application as complete by the Office is without prejudice to its decision in respect of registration of the applicant Political Party.

3.3 If an application is incomplete or if further information is required to process the application, the Office shall request the applicant to provide the additional information required within fifteen (15) days of receiving the request by the Office.

3.4 If the Office accepts an application as complete it shall, within five (5) working days of acceptance of the application, advertise the application form of the applicant Political Party in the Albanian and Serbian languages in one or more newspapers having wide circulation in Kosovo.

3.5 Any person may object to an application on one or more of the grounds set out in section 4 by submitting such objections in writing, together with any information or material substantiating the objections, to the Office within fourteen (14) days of the publication of the application under section 3.4.

3.6 If no objection is filed under section 3.5 and the Office determines that there are no grounds for denying the registration under section 4, the Office shall immediately enter the Party in the Register of Political Parties and notify the Party accordingly.

3.7 If an objection is filed under section 3.5, the Office shall consider the objection and make a decision approving or denying the application within five (5) working days of the expiry of the fourteen (14) day period under that section. If the Office approves the application, it shall immediately enter the Party in the Register of Political Parties and notify the Party accordingly.

3.8 The Office shall immediately notify an applicant Political Party that its application has been denied if the Office determines that, taking into account, as necessary, any information submitted by that Party in response to a request under section 3.2, one or more of the grounds set out in section 4 apply.

3.9 A notice to an applicant Political Party denying a registration application shall include written reasons for the denial and inform the applicant of its right to appeal under section 7 within fourteen (14) days of receipt of the notice.

Section 4 Grounds for Denying Registration

The Office shall deny an application for registration by a Political Party if:

(a) the registration documents, including the Party Statute, do not comply with the requirements of this Regulation or are contrary to the applicable law;

(b) the Party is in violation of sections 15.2 or 15.3;

(c) the Party is applying for registration under a name, acronym, or symbol that is likely, in the judgment of the Office, to incite inter-communal, ethnic or religious hatred or violence; or

(d) the Party is applying for registration under a name, acronym, or symbol that is the same as, or, in the judgment of the Office, confusingly similar to, the name, acronym or symbol of a Party previously registered by the Office. If two Parties apply for registration under the same or confusingly similar names, acronyms or symbols, the Office shall determine which Party has the right to register under its name or symbol, taking into account the totality of the circumstances, including:

(i) the date on which each Party submitted its application;

(ii) the date up on which each Party first used its name or symbol;
and

(iii) the nature and extent of such use.

Section 5
Suspension of Registered Political Parties

5.1 The Office shall suspend the registration of a Political Party if the Party:

(a) fails to inform the Office in accordance with section 12.5 that it has held an Assembly within six (6) months of its registration or within twenty-four (24) months of its previous Assembly;

(b) fails to submit a complete Annual Update or Bi-Annual Financial Report to the Office pursuant to sections 9 and 19, respectively;

(c) adopts a Statute or Political Programme that does not conform to the requirements of this Regulation;

(d) is in violation of sections 15.2, 15.3, 21.3, 25.1 or 25.2;

(e) fails to pay fines imposed by the Office, the CEC, or the Election Complaints and Appeals Commission within the applicable deadline; or

(f) fails to return a Contribution that is not a permitted Contribution to the contributor or remit it to the Kosovo Consolidated Fund as required under sections 16.7 and 16.8.

5.2 The Office shall, immediately upon suspension of the registration of a Political Party:

(a) make a note in the Register of Political Parties indicating that the registration of the Party has been suspended; and

(b) provide the Party with a written notice identifying the steps required to bring the registration of the Party back into good standing and informing the Party of its right to appeal the suspension under section 7 within fourteen (14) days of receipt of the notice.

5.3 The suspension of a Political Party's registration remains in effect pending the outcome of an appeal under section 7.

5.4 A Political Party whose registration is suspended shall not receive any public funding or be certified by the CEC to participate in an election.

5.5 The Office shall immediately rescind the suspension of the registration of a Political Party once the Party has proven to the satisfaction of the Office that the defects upon which the suspension was based have been remedied.

Section 6
Removal of Political Parties From the Register

6.1 The Office shall, upon direction of the CEC, remove a Political Party from the Register of Political Parties if the Party:

- (a) has not been certified by the CEC to participate in three consecutive elections;
- (b) has been suspended under section 5 for forty-eight (48) consecutive months;
- (c) has been ordered dissolved by a court of competent jurisdiction; or
- (d) has voluntarily dissolved itself in accordance with its Statute.

6.2 A Political Party that is removed from the Register of Political Parties pursuant to section 6.1(a) or (b) shall cease to have the status of a legal person and shall be deemed to have been dissolved for the purposes of the disposition of its assets in accordance with its Statute.

Section 7
Appeals

7.1 A Political Party may appeal a decision of the Office denying its application for registration or merger, suspending its registration, or imposing a fine hereunder to the Political Parties Appeals Committee (Appeals Committee) within fourteen (14) days of receiving notice of the decision.

7.2 The composition of, and procedures to be followed by, the Appeals Committee shall be set out in an Administrative Direction.

7.3 The Appeals Committee shall issue a decision within thirty (30) days of the filing of an appeal. The Appeals Committee shall provide the appellant with written reasons for its decisions.

7.4 A decision of the Appeals Committee with respect to an appeal under this section is final and not subject to further appeal.

Section 8
Notice of Changes

8.1 A registered Political Party shall notify the Office within thirty (30) days if the Party:

(a) changes its official name, acronym or symbol. Such changes shall be coordinated with the Office in advance taking into account requirements of sections 4 (c) and (d);

(b) changes its Statute or Political Programme;

(c) changes its President or the membership of its highest executive body;

(d) voluntarily dissolves itself;

(e) changes the identity, address or telephone number of its Contact Person, Financial Representative, or representative of the Party in any of the municipalities in which the Party is active;

(f) changes the contact information for any of its offices; or

(g) opens or closes a branch of the Party.

8.2 A registered Political Party shall submit, along with a notice of any of the changes listed in sections 8.1(a) through (d), a copy of the minutes of the meeting or proceeding at which the change was approved, which minutes shall be certified as accurate by the President of the Party.

8.3 A registered Political Party shall submit, along with a notice of any change to the Statute or Political Programme of the Party, a copy of the revised Statute or Political Programme.

Section 9 Annual Updates

A registered Political Party shall complete and submit to the Office, on or before 31 January of each year, an Annual Update in the form prescribed by the Office, identifying:

(a) the current names and addresses of the Party President, the members of its highest executive body, its Contact Person, its Financial Representative and the representative of the Party in each municipality in which the Party is active;

(b) the current addresses of all the local branches of the Party in Kosovo and elsewhere; and

(c) any changes to the Political Party's Statute or Political Programme made during the previous year.

Section 10
Mergers

10.1 Two or more registered Political Parties may apply to merge to form a new Party by submitting to the Office:

(a) minutes of the meetings or proceedings at which the decisions to merge were made by each of the Political Parties participating in the merger, each signed by the respective Party President; and

(b) the information or documents specified in sections 2.3(a), (b) and (e) for the new Party.

10.2 An application to merge shall be processed by the Office in the same manner and within the same time periods as an application for registration of a Political Party as provided in section 2.

10.3 The Office shall approve an application to merge if the application complies with the requirements of this section.

10.4 If the Office approves a merger, it shall immediately:

(a) advise the new Political Party in writing that the merger has been approved;

(b) remove the names of the merged Parties from the Register of Political Parties; and

(c) enter the name of the new Political Party in the Register of Political Parties.

10.5 A merger between two or more registered Political Parties becomes effective on the date on which the application to merge is approved and registered by the Office. The Office shall notify the new Party accordingly immediately thereafter.

10.6 Upon approval and registration of a merger by the Office:

(a) all of the Assets and Liabilities of the merged Political Parties become Assets and Liabilities of the new Political Party; and

(b) all of the members of the merged Political Parties become members of the new Political Party.

10.7 The Office shall deny an application for merger that does not conform to the requirements of this section. The Office shall immediately provide an applicant with written notice if the Office denies an application to merge. Such notice shall include written reasons for the denial and inform the applicant of its right to appeal under section 7 within fourteen (14) days of receipt of the notice.

CHAPTER 3
INTERNAL GOVERNANCE AND
ORGANISATION OF POLITICAL PARTIES

Section 11
Party Statute

11.1 Each registered Political Party shall have a Statute governing the operation of the Party as a whole, including each of the Party's branches.

11.2 The Statute of a registered Political Party shall include the following:

(a) the procedures by which members of the public may become and cease to be members of the Party, and the rights and responsibilities associated with membership;

(b) the procedures to be followed in amending the Statute or Political Programme of the Party;

(c) the procedures to be followed by the Party to dissolve itself, enter into an electoral coalition or merge with another Party;

(d) the procedures to be followed in the election of the President, the members of the highest executive body or any other elected officials of the Party;

(e) the procedures to be followed in the selection of the candidates of the Party for elections to both the Kosovo Assembly and the Municipal Assemblies taking into account section 13;

(f) the creation of a body to resolve disputes within the Party relating to the interpretation of the Party Statute;

(g) provision for the disposition of any Assets remaining after meeting all Liabilities on the dissolution of the Party; and

(h) the timing of and rules of procedures to be followed at ordinary and extraordinary Assemblies of the members of the Party, including provisions for quorums, agendas and decision making.

11.3 An amendment to a registered Political Party Statute that does not conform to the requirements of this Regulation shall have no force.

11.4 Each registered Political Party and all of its members, executive bodies and officials shall comply with the Party Statute and, to the extent that the Party Statute is inconsistent with this Regulation, with the terms of this Regulation.

11.5 The Statute of a registered Political Party is a public document and the Party shall make copies of its current Statute available to members of the public upon request. The Party may charge a fee not to exceed twenty-five euro cents (€0.25) per page for copies of its Statute.

Section 12 Assembly

12.1 A registered Political Party shall hold an Assembly within six (6) months of the Party's registration and at least every twenty-four (24) months thereafter.

12.2 The President of a registered Political Party shall report on the financial situation of the Party and present the most recent Bi-Annual Financial Report to each Assembly.

12.3 The Assembly of a registered Political Party shall elect the President and highest executive body of the Party in a democratic and transparent manner within six (6) months of the Party's registration and at least every twenty-four (24) months thereafter.

12.4 Each member of a registered Political Party shall, directly or through his or her duly assigned delegate, have an equal vote in all decisions taken by the Assembly, including the election of the President and highest executive body of the Party.

12.5 A registered Political Party shall inform the Office that it has held an Assembly no later than thirty (30) days thereafter by submitting to the Office a copy of the minutes of the Assembly. The minutes shall be certified as accurate by the President of the Party.

Section 13

The Selection of Electoral Candidates

13.1 A registered Political Party shall ensure the democratic participation of the members of the Party in the selection of the electoral candidates of the Party.

13.2 The candidates of a registered Political Party for an election to a municipal assembly shall be selected by the branch or branches of the Party in that municipality.

Section 14

Political Party Members

14.1 An individual must be eligible to vote in Kosovo in order to be a member of a registered Political Party.

14.2 A registered Political Party shall keep and maintain a Register of Members showing the names, addresses and UNMIK Civil Registration, passport or drivers licence numbers of all of its members and the dates on which they became members.

14.3 A registered Political Party may impose membership dues or fees on its members in an amount not exceeding twelve euro (€12) per member per calendar year.

14.4 The members of a registered Political Party, including its officers, shall not be responsible for the Liabilities of the Party.

Section 15
Political Party Officers

15.1 The President and all other officers of a registered Political Party must be members of that Party.

15.2 No person who is serving a sentence imposed by the International Criminal Tribunal for the former Yugoslavia, or who is under indictment by the Tribunal and has failed to comply with an order to appear before the Tribunal, may hold any office or function within or representing a Political Party.

15.3 Judges, prosecutors and their deputies, ombudspersons and their deputies, members of the Kosovo Protection Corps, professional members of the police and members of the armed forces of any State shall not hold any appointed, elected, or other function within or representing a Political Party.

15.4 The highest executive body of a registered Political Party shall designate one or more individuals who are authorized to enter into agreements on behalf of the Party.

CHAPTER 4
THE FINANCES OF POLITICAL PARTIES

Section 16
Funding of Political Parties

16.1 A registered Political Party shall not accept any Contribution except:

(a) Contributions from individuals of no more than twenty thousand euro (€20,000) per calendar year per individual, provided that Contributions in currency meet the requirements of section 5 of UNMIK Regulation No. 2004/2 of 5 February 2004, as amended, on the Deterrence of Money Laundering and Related Criminal Offences;

(b) membership fees or dues from members of the Party in accordance with the Party Statute; and

(c) funding and other support from the Kosovo Consolidated Budget as provided under section 17.

16.2 A Political Party shall not accept a Contribution from an individual who does not, before making the Contribution, disclose to the Party his or her:

(a) full name;

(b) address; and

(c) UNMIK Civil Registration number or, if the individual is not registered with UNMIK, his or her passport number or drivers licence number.

16.3 A registered Political Party shall not accept an indirect Contribution made through an individual from the money, property or services of a third party.

16.4 A registered Political Party shall not engage in any commercial or for-profit activity of any kind, except that a Party may sell goods, such as publications or posters, bearing the Party's logo or acronym having a total value of no more than two thousand euro (€2,000) per year.

16.5 The Assets and Income of a registered Political Party shall be used solely to support the political not-for-profit purposes of the Party and shall not be used to provide a benefit, directly or indirectly, to any Party official, member, donor or member of the public. This section does not preclude the payment of reasonable compensation to individuals for work performed for a registered Political Party, which shall be reflected in the official financial reports in accordance with section 19.

16.6 Any disbursement of currency by a registered Political Party to a recipient shall be conducted in accordance with section 5 of UNMIK Regulation No. 2004/2, as amended.

16.7 If a registered Political Party receives a Contribution that is not permitted under this Regulation, the President of the Party shall return the Contribution to the contributor within two (2) weeks of becoming aware of the impermissible Contribution.

16.8 If a registered Political Party is unable to return an impermissible Contribution to the contributor within two (2) weeks of becoming aware of the impermissible Contribution, the President of the Party shall immediately remit the Contribution to the Kosovo Consolidated Fund in accordance with procedures to be established by Office in consultation with the Government.

Section 17

Public Funding of Registered Political Parties

17.1 A registered Political Party may accept direct funding and other support from the Kosovo Budget, provided that such funding or support is:

- (a) specifically authorized in the applicable law; and
- (b) allocated among recipients based on criteria formalized by the Assembly of Kosovo.

17.2 Public funding of registered Political Parties from the Kosovo Budget shall be allocated in a manner that does not distinguish between those seats set aside for non-Albanian Kosovo communities under section 9.1.3(b) of the Constitutional Framework for Provisional Self-Government and the remaining seats in the Assembly.

17.3 A Political Party that fails to elect its President and highest executive body and inform the Office accordingly under sections 12 and 25.3, shall not be eligible for, and shall not accept, any public funding of any kind until it comes into compliance with those sections.

Section 18

Financial Representative

18.1 The Financial Representative of a registered Political Party shall be the sole point of contact between the Office and the Party in respect of all financial matters.

18.2 Each Financial Representative shall, as soon as possible after his or her appointment, attend a training session in accounting and auditing arranged by the Office unless he or she can establish to the satisfaction of the Office that he or she possesses such expertise and experience that such training is not necessary.

18.3 The Office shall not accept financial reports filed by a Financial Representative who has failed to comply with section 18.2.

Section 19

Bi-Annual Financial Reports

19.1 A registered Political Party shall submit to the Office each year a Bi-Annual Financial Report, in the form prescribed by the Office:

- (a) for the period 1 January to 30 June, by the following 1 September; and
- (b) for the period 1 July to 31 December, by the following 1 March.

19.2 Each Bi-Annual Financial Report shall include:

(a) a balance sheet showing the Assets, Liabilities and Equity of the Party, including all of its branches, on the first and last days of the period covered by the report;

(b) a profit and loss statement showing the Income and Expenditures of the Party, including all of its branches, during the period covered by the report; and

(c) a statement identifying each Payment made to another person during the period covered by the report, if the total value of all Payments to that person during the period exceeds five thousand euro (€5,000), and indicating the purpose of the payment.

19.3 Each Bi-Annual Financial Report shall include copies of the following documentation:

(a) the registered Political Party's statement of accounts for the period covered by the Report;

(b) receipts for all Expenditures in excess of one hundred euro (€100);

(c) bank statements for any bank accounts held by or on behalf of the registered Political Party; and

(d) a record of all Contributions to the registered Political Party from a single source if the combined value of Contributions from that source has exceeded one hundred euro (€100) during the period covered by the report, which shall indicate:

(i) the value of each Contribution made to the Party;

(ii) the date on which each Contribution was made; and

(iii) the full name, address and UNMIK Civil Registration, passport or drivers licence number of the contributor.

19.4 The President and Financial Representative for each registered Political Party that submits a Bi-Annual Financial Report shall sign a declaration, in the form prescribed by the Office, that the Report is accurate, complete and complies with the requirements of section 5 of UNMIK Regulation No 2004/2, as amended.

Section 20 Records

Each registered Political Party shall keep and maintain for a period of seven (7) years accurate and detailed financial records, including:

(a) accounting books that record, in accordance with generally accepted accounting principles:

(i) all Income by source, amount, and manner of Payment, such as by currency or payment order; and

(ii) all Payments made by the Party to any person, the purpose of the Payment and the manner in which the Payment was made;

(b) receipts for all Expenditures in excess of one hundred euro (€100);

(c) bank records for all accounts held by or on behalf of the Party;

(d) documents establishing the legal basis for ownership or occupation of all real property occupied by the Party;

(e) contracts, including contracts relating to the lease or purchase of real or personal property;

(f) a register of all Party members; and

(g) a record of all Contributions to the Party, including:

(i) the value of each Contribution made to the Party;

(ii) the date on which each Contribution was made;

(iii) the full name, address and UNMIK Civil Registration, passport or driver's licence number of each contributor; and

(iv) the name of the Party representative who received the Contribution on behalf of the Party.

Section 21

Audit of Financial Reports

21.1 The Office may audit any Bi-Annual Financial Report.

21.2 The Office shall perform audits in compliance with the accounting standards applicable in Kosovo.

21.3 A registered Political Party shall cooperate fully with auditors of the Office and shall provide the auditors with full and unfettered access to the financial records of the Party, including without limitation all of the records listed in section 20.

21.4 The Office shall present the preliminary results of an audit of a Bi-Annual Financial Report, including a list of any apparent errors or omissions, to the highest executive body of the Political Party within sixty (60) days of commencing an audit.

21.5 A registered Political Party may, within five (5) working days of its receipt of the preliminary results of an audit, submit a revised financial report and an explanation that addresses any apparent errors or omissions identified by the Office.

21.6 The Office shall prepare a final audit report within ten (10) working days of the delivery of a preliminary audit report to a registered Political Party. The final report shall identify any errors or omissions in the financial report taking account of any explanation and revision submitted under section 21.5.

21.7 On completion of a final audit report, the Office shall submit a copy of the report to the CEC and the highest executive body of the registered Political Party.

CHAPTER 5 GENERAL

Section 22 Public Information

22.1 The Office shall establish and maintain a Public Information File containing current copies of the following:

- (a) a Register of Donors indicating:
 - (i) the full name and UNMIK Civil Registration, passport or drivers licence numbers of all persons who have made Contributions to a registered Political Party, the combined value of which have exceeded one hundred euro (€100) in any calendar year;
 - (ii) the identity of the recipient registered Political Party;
 - (iii) the value of the Contributions; and
 - (iv) the dates on which the Contributions were made;
- (b) the Register of Political Parties;
- (c) the Political Programme and Statute of each registered Political Party;
- (d) the final versions of all Bi-Annual Financial Reports or other financial reports submitted to the Office; and

- (e) all final audit reports issued by the Office.

22.2 The Office shall make the contents of the Public Information File available for viewing by members of the public in a central location to be established by the Office during regular business hours, and at such other locations and times as the CEC may direct.

Section 23
Penalties

23.1 The Office, acting under the authority of UNMIK, shall sanction registered Political Parties for breaches of this Regulation as follows:

- (a) a Party that submits a Bi-Annual Financial Report or notice of a change required under section 8 after the deadline established in this Regulation shall be subject to a fine not to exceed two thousand euro (€2,000);

- (b) a Party that fails to keep records as required by section 20 shall be subject to a fine not to exceed five thousand euro (€5,000);

- (c) a Party that fails to disclose any material Income, Expense or Contribution as required under this Regulation shall be subject to a fine not to exceed ten thousand euro (€10,000);

- (d) a Party that accepts a Contribution that is not permitted under this Regulation shall be subject to a fine not to exceed ten thousand euro (€10,000), in addition to the requirement under section 16.7 that such impermissible Contributions be refunded; and

- (e) a Party that:

- (i) conceals information that this Regulation requires to be disclosed; or

- (ii) falsifies its financial records,

shall be subject to a fine not to exceed twenty thousand euro (€20,000).

23.2 If the Office imposes a fine on a registered Political Party, the Office shall immediately notify the Party of the fine and of the right to appeal the fine under section 7 within fourteen (14) days of receipt of the notice.

23.3 The imposition of a fine hereunder does not affect the suspension of the Registration of a Political Party under section 5.

23.4 The imposition of a fine hereunder does not prejudice any criminal sanction that may apply.

23.5 The Office shall remit fines collected hereunder to the Kosovo Consolidated Fund.

Section 24
Extension of Filing Periods

The Office may grant extensions of the filing periods specified under sections 3, 9, 19 and 21 upon submission by a registered Political Party of a request in writing for such extension. The request shall be submitted not later than ten (10) working days after the date on which the relevant filing is due and shall contain an explanation demonstrating that the Party could not meet the deadline due to circumstances beyond its control. The Office shall notify the Party in writing of its decision whether to grant an extension of the filing period with five (5) working days of its receipt of the request.

Section 25
Transitional

25.1 A Political Party that is registered with the Office at the time the present Regulation enters into force shall submit a Statute conforming to the requirements of section 11 no later than 30 June, 2004.

25.2 A Political Party that is registered with the Office at the time the present Regulation enters into force shall hold an Assembly within twenty-four (24) months of its last Assembly and at least every twenty-four (24) months thereafter. A Political Party that is registered with the Office at the time the present Regulation enters into force and has not had an Assembly in the preceding twenty-four (24) months shall hold an Assembly on or before 15 July 2004 and inform the Office accordingly.

25.3 The Assembly of a Political Party that is registered with the Office at the time the present Regulation enters into force shall elect its President and highest executive body within twenty-four (24) months of its last election and at least every twenty-four (24) months thereafter. A Political Party that is registered with the Office at the time the present Regulation enters into force and has not elected its President or highest executive body during the preceding twenty-four (24) months shall elect them on or before 15 July 2004 and inform the Office accordingly.

Section 26
Implementation

The Special Representative of the Secretary-General may issue Administrative Directions for the implementation of the present Regulation.

Section 27
Repeal

UNMIK Regulation No. 2000/16, as amended, is hereby repealed.

Section 28
Applicable Law

The present Regulation shall supersede any provision in the applicable law which is inconsistent with it.

Section 29
Entry into Force

The present Regulation shall enter into force on 5 May 2004.

Harri Holkeri
Special Representative of the Secretary-General