



Global Electoral Organization (GEO) Conference

March 27-29, 2007

FINAL REPORT

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EXECUTIVE SUMMARY

Among the many challenges confronting democratic nations, ensuring citizens' right to free, fair and transparent elections ranks especially high. In election commissions around the world, talented and committed professionals often find themselves with limited access to a network of peers they can consult for professional advice. The conferences of the Global Electoral Organization (GEO) regularly provide senior election officials and democracy practitioners a much needed opportunity to gather together in person and share common experiences and find solutions to issues in election management.

IFES, an international nonprofit organization that supports the building of democratic societies, hosted the fourth gathering of the GEO network at the Westin Grand in Washington, D.C., from March 27–29, 2007. This year's GEO conference also received support from 11 other leading international and government organizations and the Canadian International Development Agency (CIDA).

Attendees at this year's GEO conference included more than 250 international electoral systems experts, representatives from national and regional electoral management bodies, universities, and the diplomatic and donor communities from over 50 countries.

This final report highlights the extent to which the 2007 GEO Conference met various conference objectives set by the host, IFES.



OBJECTIVES AND OUTCOMES

Objective #1: Provide a venue for election professionals to gather together and network with peers, share contacts and exchange ideas.



Westin Grand Hotel (Robert Betz)

IFES contracted the Westin Grand hotel located at 2350 'M' Street, NW, in Washington, D.C. to provide conference meeting space and guestroom accommodations from March 26–29 , 2007.

All plenary sessions, a vendor exhibition and most morning and afternoon breaks were held in the Washington Ballroom and various other meeting rooms located on the conference level of the hotel. All lunches and two evening receptions were held in the Promenade on the main level of the hotel.

Objective #2: Coordinate informative programs, presentations and lessons-learned and make available related materials on various issues in electoral management.

This year's GEO conference hosted nine plenary sessions covering various aspects of the election process (topics below) that supported the overall theme of "Every Vote Counts". Each 90 minute plenary session featured four-six speakers and a session moderator and allotted time for questions and answers from the audience.

A total of 55 speakers from 12 countries participated in the plenary sessions and opening and closing ceremonies.

Plenary session topics included:

- Voter Participation
- Electoral Technology
- Resolution of Election Disputes
- Tracking Political Money in Elections
- Media and Elections
- Professional Election Associations
- Effective Electoral Assistance
- Professional Development
- Information and Networking Resources



Delegates assemble for Opening Ceremony (Robert Betz)

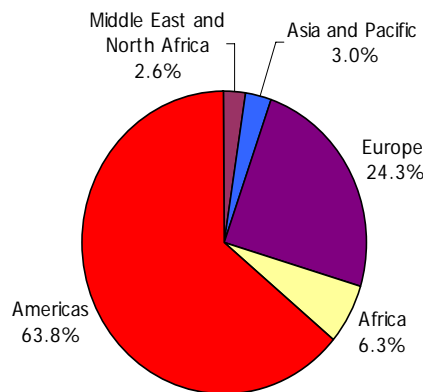
Select materials developed for and presented at the GEO conference were prominently posted at: www.ifes.org/GEO for three months following the conference and are permanently archived on CD-ROM. Also, select materials and presentations are also available online at the *ACE Electoral Knowledge Network* (www.aceproject.org).

A full set of available presentations is enclosed (Annex A).

Objective #3: *Encourage regional diversity and global participation.*

Delegates at this year's event included professionals from national electoral management bodies, international electoral systems experts, academics and members of the diplomatic community and sponsoring organizations. Of an invited group of nearly 600 people, 268 participants came from 53 countries were part of this year's GEO Conference, representing the largest and most regionally diverse group on record. A regional breakdown of all 268 delegates is shown in the chart at right.

Regional Representation at Global Electoral Organization (GEO) Conference - March 27-29, 2007



A note of thanks to all the GEO partner organizations for encouraging the participation of delegates from the regions they serve, especially to the United Nations Electoral Assistance Division (UNEAD), the United States Agency for International Development (USAID) and International IDEA for their financial support of delegates from less developed countries.

A complete list of participants is enclosed (Annex B).

Objective #4: Manage event planning using a virtually designed steering committee that met only virtually (i.e., not in person).

To minimize costs and encourage the participation of meeting planners from many countries, IFES facilitated eight meetings among representatives of the 12 GEO steering committee organizations virtually (by conference call) from October 30, 2006 to April 13, 2007.

A complete set of meeting minutes is enclosed (Annex C).

Objective #5: Provide interpretation and translation services for GEO participants.

IFES, supported by the exemplary professionalism of staff at Elections Canada, the Federal Electoral Institute of Mexico (IFE), the Association of European Election Officials (ACEEEO) and the Central Election Commission of Russia (and a financial contribution from the Canadian International Development Agency)—developed, produced and distributed more than 300 printed conference programs containing an estimated 52,000 words of text and various registration forms in four languages (English, French, Spanish and Russian). Providing this information in several languages encouraged and enabled election practitioners to easily share the GEO program material with colleagues.

An electronic version of the Conference Program in each translated language, not including sponsors' advertisements, is enclosed (Annex D).

Language interpretation services (from English into French, Spanish, Hungarian, Russian and Arabic) and equipment were provided by IFES through Conference Systems, Inc. thanks to the financial contribution of the Canadian International Development Agency and the United States Agency for International Development. The task of interpreting Conference proceedings required the efforts of 12 professional interpreters and technicians and their equipment needs that included five interpreter booths, each



Interpreter at work (Robert Betz)

equipped for two interpreters; five dual interpreter consoles with headsets/microphones; one transmitter and central control unit; 250 wireless infrared receivers with headphones; all necessary infrared emitters for an audience of 250; three push-to-talk panel microphones; four floor microphones and microphone power supply to accommodate questions and answer sessions and all necessary cabling.

Objective #6: Host an exhibition of companies selling election equipment, supplies and services to election officials worldwide.

In partnership with the International Association of Clerks, Recorders, Election Officials and Treasurers (IACREOT), IFES gained the support of 22 companies from 8 countries. The exhibition provided a seldom offered opportunity for election suppliers to reach an international audience. The event forged new relationships between election managers and company representatives, and in some cases partnerships between companies. Based on a post-Conference survey of participating exhibitors, 86.7% indicated an interest in returning to GEO in 2009.



Exhibitor and delegate in exhibition area (Robert Betz)

Objective #7: Offset program costs.

Conference costs were offset by financial and in-kind contributions from three primary sources including:

1. Companies participating in the vendor exhibition
2. Delegate registration fees; and
3. Individuals and institutional donations, including funds received from IFES, IACREOT and the Canadian International Development Agency as well as in-kind contributions such as the translation services provided by IFE-Mexico, Elections Canada, the ACEEEO and Russian Central Election Commission.

Objective #8: Showcase various aspects of the United States of America's experience in building democracy by offering cultural tours and special events.

IFES brought 49 early arrival guests on a tour of Mount Vernon, VA, the home of the first president of the United States. Also for early arrivals, the National Archivist Alan Weinstein welcomed approximately 80 people on a special tour of the U.S. National Archives, an institution that features such historical documents as the U.S. Constitution and Declaration of Independence.

GEO also hosted two notable evening events that supported this objective. First, IFES Chairman of the Board William J. Hybl sponsored an early evening reception with the Vice President of the United States and second, IFES Board member Fred Furth sponsored an evening reception hosted by the U.S. Department of State.

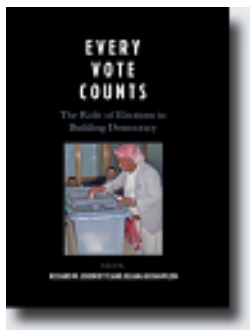


Delegates at U.S. Department of State (Robert Betz)

Objective #9: Promote the Global Electoral Organization (GEO) Network via the media.

The media were encouraged to participate in conference activities to further spread the importance of managing election at the regional, national and local levels. The GEO conference generated interest especially among broadcast media invited to cover the opening ceremony, such as CNN en Español Radio, Radio Free Europe/Radio Liberty and Voice of America attended the opening ceremony. Voice of America Perspectives invested several minutes of coverage on the conference with a general package followed by an interview with Kenya's election chief. Individual VOA departments conducted further interviews with election officials from Macedonia and Armenia. Other media hits included mentions on Ukraine's *Interfax*, New Zealand's *Scoop*, *The Angola Press*, *The Liberian Times*, Liberia's *New Democrat*, Azerbaijan's *Trend* and Latin America's *Crítica en Línea/SINE* and the bi-weekly newsletter *Election Administration Reports*.

Objective #10: Promote the exchange of print and electronic information resources.



GEO featured a small publications exchange, providing space for attendees to offer relevant print and electronic information resources and feature new books. At this exchange, GEO featured two book launches (IFES' *Every Vote Counts* edited by Richard Soudriette and Juliana Pilon and International IDEA's *Electoral Management Design Handbook*) as well as a book signing of the *Resolution to Election Disputes: Legal Principles that Control Election Challenges* with author Barry Weinberg.

Objective #11: Collect feedback from conference participants.

As part of the overall event follow up efforts to ensure that GEO and its sponsors, participants and supporters had a first hand opportunity to share their insights and

recommendations, an on-line survey was conducted. In these questionnaires, non-IFES respondents were given the chance to offer both concrete and general feedback on the conference agenda and program, overall organization, “value for money”, networking opportunities, special events, plenary sessions, ease of registration, venue, interpretation, translation, and vendor exhibition.

Of the 37 people who responded to the survey:

- “Networking” was overwhelmingly cited as the most important personal outcome or impact of the event;
- Respondents rated their experience as “excellent” or “good” as follows:
 - Conference Program/Agenda (67%)
 - Overall Organization (97%)
 - Value for Money (73%)
 - Networking Opportunities (83%)
 - Social Events (94%)
 - Plenary Sessions (74%)
 - Ease of Registration (94%)
 - Interpretation (96%)
 - Translation (96%)
 - Vendor Exhibition (71%)
 - Food for the Event (80%)
 - Venue for Conference/Westin Grand (67%)
- 92% of respondents felt adequately informed and 94.4% felt included in GEO conference Activities;



Delegates converse during a break (Robert Betz)

A separate survey was conducted among participating exhibitors. Of the 15 responses:

- 93.3% were able to meet with new or potential customers;
- 86.7% would attend GEO in 2009 if held in South Africa;
- 60% expect new business as a result of attending GEO;
- All respondents rated their experience as “excellent” or “good” with respect to the responsiveness of GEO conference staff;
- Majority of individual comments coming from vendors was positive.

Objective #12: *Support non-conference related networking activities among those gathered at GEO.*

In addition to conference sponsored activities, participants held topical, regional and sub-regional meetings, adding to the depth and diversity of the dialogue stemming from official GEO activities. While there were many informal face-to-face meetings, 83.4% of respondents to a post-conference survey indicated that they organized or attended private meetings with GEO participants during the conference. The following meetings were held in a more formal way among bi-lateral and multi-lateral institutions as a direct result of attendees' participation at GEO.

These meetings involved:

- Representatives from partner organizations of the *ACE Electoral Knowledge Network* who met at IFES headquarters on Friday, March 30;
- Participants of "Setting Global Standards in Political Finance" hosted by the Federal Election Commission (FEC) and IFES at the FEC headquarters on Friday, March 30;
- Executive members of the Association of European Election Officials who met at the conference venue prior to the opening ceremony on March 26;
- Representatives from partner and supporting organizations of the BRIDGE Project who met at the conference venue on March 29; and
- Regionally specific (formal and informal) meetings that took place at the GEO conference venue throughout the conference including electoral management body representatives from Iraq, Africa, Kazakhstan, Colombia, and Central & South America.



ACE Meeting at IFES (Laura Ingalls)

Objective #13: *Provide opportunities for informal and social networking.*



VIPs at Embassy of Hungary (Robert Betz)

The Hungarian Embassy hosted—and IFES, the ACEEEE and Ms. Nellie White supported an evening reception held on March 26 to welcome GEO participants and other local VIPs prior to the conference's opening ceremony. Attendees at this event indulged in ethnic Hungarian food, music and wine and listened to speeches made in honor of the GEO Conference, including remarks by Oklahoma Senator James Inhofe.

Other social activities included receptions at the U.S. Department of State (referenced earlier in this report) and the Westin Hotel. It is also worth mentioning that the conference venue was centrally located to popular tourist attractions and the historic Georgetown area of Washington, D.C. offering a wide selection of after-hour events to encourage togetherness.

Objective #14: *Consolidate suggestions for improvement and lessons learned.*

Highlights from our own experience and those responding to a post-conference survey include these thoughts:

- Consider offering more workshops, trainings and interactive break-away sessions;
- Limit the number of speakers on each panel to allow for more presentation time;
- Structure panels so that there is more time for time for questions and answers;
- Provide for a larger venue to accommodate more participants and vendor exhibition space;
- Continue online registration as a means to register and communicate with people interested in participating in GEO;
- Expand upon the publications exchange with the aim to grow the number of print and electronic titles offered and diversify geographical coverage;
- Create and extend awards in categories of elections administration as a means for institutionalizing GEO, recognizing best practices in the profession and encouraging innovation among individuals and organizations;
- Retain by-invitation only and paid registration methods of participation as a means to offset program costs and maintain a high level of professionalism among attendees;
- Carefully evaluate the real and perceived need for interpretation and translation services;
- Evaluate added value of a guest/spouse program early in event planning; and
- Increase the likelihood of receiving feedback by providing surveys and questionnaires on-site.



CONCLUSION

The GEO conference successfully exposed many delegates to new and established electoral management practices, which will help them run better elections. In turn, the conference helped support the processes of democratization and development of good governance.

A number of conference participants came from countries where elections and democratic practices are relatively new. Other participants come from places where democracy is well established and is a clear government and societal priority. Bringing these two groups together to exchange information and brainstorm solutions encouraged and inspired both groups to improve their election management processes. In this way, the GEO conference will advance knowledge management in the governance field by enabling participants and speakers to share what they learned and who they met at GEO for years to come.

IFES and this year's co-hosts and co-sponsors envision that the GEO Network will continue to offer information and networking opportunities after the 2007 conference. IFES and other GEO partner organizations remain committed to strengthening this network by conducting follow-up meetings as an organizing committee, communicating regularly with regional election associations, producing and sharing information resources through the *ACE Electoral Knowledge Network* (www.aceproject.org) as well as offering participants a means to communicate virtually until the coming of the 5th GEO conference, anticipated in 2009.

At the time of this writing, International IDEA, with the support of EISA, have already acted on a genuine offer to serve in a leadership and hosting capacity as GEO plans for a 2009 conference.



ANNEX A

Presentations

(see enclosed DVD for complete text of available presentations)

Tuesday, March 27

Opening Ceremony and Welcome

Moderator: [Richard Soudriette, IFES](#)

[Diane Davidson, Elections Canada](#)

Luis Carlos Ugalde, Federal Electoral Institute of Mexico

Zoltán Tóth, ACEEEO

[Angela Kane, United Nations](#)

[Andrew Ellis, International IDEA](#)

William J. Hybl, IFES

[Paula J. Dobriansky, U.S. Department of State](#)

Voter Participation

Moderator: Jean-Pierre Kingsley, former Chief Electoral Officer of Canada

[Andrew Ellis, International IDEA](#) - Tuning In To Democracy: Challenges of Young People's Participation

[Pippa Norris, UNDP](#) - Electoral Engineering and Turnout

[Orsolya Nagy, ACEEEO](#)

Electoral Technology

Moderator: The Honorable Samuel Younger, Electoral Commission (UK)

[Rich Twigg, IFES](#) - Programming Trust: Election Technology and Voter Confidence

[Paul DeGregorio, EAC](#) - The Use of Electronic Election Technology in U.S.

[Zoltán Tóth and Jenő Szép, ACEEEO](#) - Standards and Observation of Election Technology

[Mike Yard, IFES](#) - From Power Outages to Paper Trails



Wednesday, March 28

Resolution of Election Disputes

Moderator: Denis Kadima, EISA

Barry Weinberg

[Luis Carlos Ugalde, IFE Mexico](#) - The 2006 Mexican Experience

Jesús Orozco

[Vincent Tohbi, EISA](#) - Les Mecanismes de Resolution des Conflits
Electoraux en RDC

[Diane Davidson, Elections Canada](#)

Tracking Political Money in Elections

Moderator: Marcin Walecki, IFES

[Michael Pinto-Duschinsky, Brunel University](#)

[Jeffrey Carlson, IFES](#) - Enabling Disclosure: A Comparative Review of
Three Countries

[Robert Lenhard, U.S Federal Election Commission](#) - Money in Federal
Elections in the United States

[Janice Vézina, Elections Canada](#)

[José Thompson, IIDH-CAPEL](#) - Money and Politics: the Latin American
experience

Professional Election Associations

Moderator: Tony Sirvello, IACREOT

[John Turner, Association of Electoral Administrators](#)

[Kevin Kennedy, NASED](#)

[Kevin Bodel, Australian Electoral Commission](#) - The Pacific Islands,
Australia and New Zealand Electoral Administrators Network

Media and Elections

Moderator: Dorin Tudoran, IFES

[Ban Saraf, RTI International](#) - The Case of The 2005 Egyptian Voter
Education Program

[Ethan Zuckerman, Berkman Center for Internet and Society, Harvard Law School](#) - Citizen Media and Political Speech Online
Frank Smyth, Committee to Protect Journalists
[Fernando Agiss, Federal Electoral Institute of Mexico](#)

Thursday, March 29

Effective Electoral Assistance

Moderator: Jim Vermillion, IFES

[Paul Guerin, International IDEA](#)
[Pierre Garrone, Council of Europe](#) - Setting and Applying Electoral Standards
[Miriam Lapp, Elections Canada](#) - Electoral Management Bodies and International Electoral Assistance: Principles Applied, Key Lessons, and Where to From Here?
Jacques Bernard, Electoral Council of Haiti

Professional Development

Moderator: Arnis Cimdars, Central Election Commission of Latvia

[Orsolya Nagy, ACEEEO](#)
Dong Nguyen, United Nations
Manuel Carrillo, Federal Electoral Institute of Mexico
[Doug Lewis, Election Center](#)
[Ian Campbell, Australian Electoral Commission](#) - Building Resources in Democracy, Governance & Elections

Information and Networking Resources

Moderator: Manuel Carrillo, Federal Electoral Institute of Mexico

[Joseph Szamel, ACEEEO](#) - Democracy Development Ranking
[Linda Maguire, UNDP](#) - The Ace Electoral Knowledge Network
[Sara Staino, International IDEA](#) - The Ace Practitioners' Network
[Rakesh Sharma, IFES](#) - Information Resources for Election Professionals at IFES



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ANNEX B

List of Participants

(also see enclosed DVD for copy of participants list)





**Participants List
Global Electoral Organization
(GEO) Conference**

March 27-29, 2007



First Name	Last Name	Affiliation	Country	Category
	Correia de			
Adao Fancisco	Almeida	National Electoral Commission (CNE)	Angola	Delegate
Alan	Wall		Australia	Delegate
Albert	Ma	IFES	USA	Conference Staff
Alejandro D.	Avante Juárez	Tribunal Electoral del Poder Judicial	Mexico	Delegate
Aleksandar	Novakoski	Election Commission	Macedonia	Delegate
Alexandra	de Carvalho	IFES	USA	Conference Staff
Ali	Jarbawi	Birzeit University	PALESTINE	Delegate
Alica	Bucharova	Elections and Referendum Department	Slovakia	Delegate
Alice	Miller	DC Board of Elections	USA	Delegate
Alina	Romanowski	U.S. Department of State	USA	Delegate/Speaker
Almami	Cyllah	former Elections Commissioner in Sierra Leone	Liberia	Delegate
Amanda	Lopez Florez		Colombia	Guest
Ammar	Dwaik	Brandeis University	Palestine	Delegate
Anabella	Solis Estripeaut		Panama	Guest
Andres	Leon	Supreme Electoral Tribunal	Ecuador	Delegate
			United Kingdom	
Andrew	Scallan	Electoral Commission, United Kingdom	Kingdom	Delegate
Andrew	Ellis	International IDEA	Sweden	Delegate/Speaker
Andrew	Gardner	Radio Free Europe/Radio Liberty	USA	Media
Andrienko	Volodymyr	Central Election Commission	Ukraine	Delegate
			United Kingdom	
Andy	Tye	DRS Data Services, Ltd.	Kingdom	Exhibitor
Angela	Kane	United Nations	USA	Delegate/Speaker
Anja	Huebner	International Office of Migration	USA	Delegate
Antônio				
Caetano	de Sousa	Independent Election Commission	Angola	Delegate
Arben	Idrizi	Central Election Commission	Albania	Delegate
Arnis	Cimdars	Central Election Commission of Latvia	Latvia	Delegate/Speaker
Ashley	Buderus	El Pomar Foundation	USA	Conference Staff
Ashton	Tebbe	IFES	USA	Conference Staff
			UNITED KINGDOM	
Astrid	Ayel	Lantrade Global Supplies, Ltd.	KINGDOM	Exhibitor
Ban	Saraf	Aswatna.net	USA	Delegate/Speaker
Barry	Weinberg		USA	Delegate/Speaker
Barry	Herron	Diebold	USA	Exhibitor
Belinda	Musanhu	EISA	South Africa	Delegate
Bertalan H.	Nagy		Hungary	Guest
Bertalanné H.	Nagy		Hungary	Guest
	Hagerdon-			
Beverly	Thakur	IFES	USA	Delegate
Bill	Cowles		USA	Delegate
Bill	Greenback	Voice of America	USA	Media
Bradley	Austin	IFES	USA	Delegate
			Bosnia and Herzegovina	
Branko	Petric	Election Commission	Herzegovina	Delegate
Branko	Hrvatín	State Election Commission of the Republic of Croatia	Croatia	Delegate
Bret	Gardner	IFES	USA	Conference Staff
Brian	Brucker	Diebold	USA	Exhibitor
Brown	Kasaro	Electoral Commission of Zambia	Zambia	Delegate



First Name	Last Name	Affiliation	Country	Category
Bruno Wilhelm	Speck	Transparency International	Brazil	Delegate
Carlos	Hinojosa	IFES	USA	Delegate
Carlos	Navarro	Instituto Electoral Federal	Mexico	Delegate
Carol	Kraemer	IFES	USA	Delegate
Cesar	Flores	Smartmatic Services	Venezuela	Exhibitor
Chad	Vickery	IFES	USA	Delegate
Charles	Lasham	IFES	United Kingdom	Delegate
Chris	Smith	Smith and Ouzman, Limited	UNITED KINGDOM	Exhibitor
Christian	Hennemeyer	IFES	USA	Delegate
Christiana	Thorpe	National Electoral Commission	Sierra Leone	Delegate
Christina	Melchior		Denmark	Guest
Claire	Kenkel	Election Systems and Software	USA	Exhibitor
Conny	McCormack	Los Angeles County	USA	Delegate
Danville	Walker	Electoral Office of Jamaica	Jamaica	Delegate
Dave	Belmore	IFES	USA	Conference Staff
David	Orr	Cook County Clerk	USA	Delegate
David	Morris	Code Incorporated	CANADA	Exhibitor
Denis	Kadima	EISA	South Africa	Delegate/Speaker
Diane	Davidson	Elections Canada	Canada	Delegate/Speaker
Dickson	Bailey	IFES	Canada	Delegate
Domenico	Tuccinardi	International IDEA	Sweden	Delegate
Donetta	Davidson	Election Assistance Commission	USA	Delegate/Speaker
Dong	Nguyen	UNDP	Mexico	Delegate/Speaker
Dorin	Tudoran	IFES	USA	Delegate/Speaker
Doug	Lewis	The Election Center	USA	Delegate/Speaker
Dr. Zoltan	Toth	Association of Central and Eastern European Election Official	Hungary	Delegate/Speaker
Edgar	Zorrilla	Smartmatic, Inc.	USA	Exhibitor
Eduardo	Valdés	Tribunal Electoral de Panamá	Panama	Delegate
Efrain	Staino		Sweden	Guest
Elizabeth	Spehar	Organization of American States	USA	Delegate
Elizabeth	Reiter	IFES	USA	Delegate
Elizabeth				
"Libby"	Ensley	Election Office of Topeka Kansas	USA	Delegate
Ellen	Weintraub	Federal Election Commission	USA	Delegate/Speaker
Enrique	Mendoza	JNE	Peru	Delegate
Erasmus	Pinilla C.	Tribunal Electoral de Panamá	Panama	Delegate
Eric	Hodachok	IFES	USA	Delegate
Eric	Lynn	IFES	USA	Delegate
Ernie	Hawkins	Election Center	USA	Delegate
		Berkman Center for Internet and Society, Harvard Law School		
Ethan	Zuckerman	School	USA	Delegate/Speaker
Fabio	Bargiacchi	United Nations Development Programme	Belgium	Delegate
Farid	Ayar	IECI	Iraq	Delegate
Fernando	Agiss	IFE	Mexico	Delegate/Speaker
Flavio	Galvan	FEDERAL ELECTORAL TRIBUNAL OF MEXICO	Mexico	Delegate
Francis	Fortin	Innovision	Canada	Exhibitor



First Name	Last Name	Affiliation	Country	Category
Frank	Smyth	Committee to Protect Journalists	USA	Delegate/Speaker
Frederick P.	Furth	The Furth Firm	USA	Delegate
Georgie-Ann	Geyer		USA	Delegate/Speaker
Gerardo	Solis	Tribunal Electoral	Panama	Delegate
Gertrude	Walker	St. Lucie County Elections	USA	Delegate
Gordon	Sinclair	Code Incorporated	CANADA	Exhibitor
Grace	Mulapesi	Electoral Commission of Zambia	Zambia	Delegate
Hans	von Spakovsky	Federal Election Commission	USA	Delegate
Hans	van Wijk	NEDAP	Netherlands	Exhibitor
Heather	Maher	Radio Free Europe	USA	Media
Helga	Langthon	Armor Forensics	USA	Exhibitor
Henrik	Wollesen	DCS Group	DENMARK	Exhibitor
Hilary	McGonagle	Pakflatt	United Kingdom	Guest
Holovnia	Yevhen	Security Personnel of Ukraine	Ukraine	Delegate
Homeyra	Mokhtarzada	IFES	USA	Delegate
Husam	Sarandah	Central Election Commission	PALESTINE	Delegate
Hussain	Hindawi	Independent Electoral Commission, Iraq	Iraq	Delegate
Ian	Campbell	Australian Electoral Commission	Australia	Delegate/Speaker
Iljaz	Ibisi		Macedonia	Delegate
Irina	Zaslavskaya	IFES	Russia	Delegate
Irina	Lashina	Engineering and Introduction Center "INSOFT"	Russia	Exhibitor
Iurie	Ciocan	Central Electoral Commission	Moldova	Delegate
Ivana	Nemcova	IFES	USA	Conference Staff
Jacquelyn	Browne	Lantrade Global Supplies, Ltd.	United Kingdom	Exhibitor
Jacques	Bernard	Electoral Commission	Haiti	Delegate/Speaker
James	Fromayan	National Elections Commission	Liberia	Delegate
Janice	Vezina	Elections Canada	Canada	Delegate/Speaker
Jaroslav	Davydovych	Central Election Commission of Ukraine	Ukraine	Delegate
Javier	Urria	IFES	USA	Conference Staff
Javiera	Cartagena	IFES	USA	Conference Staff
Jean-Pierre	Kingsley	Elections Canada	Canada	Delegate/Speaker
Jeff	Brady	IFES	USA	Conference Staff
Jeffrey	Carlson	IFES	USA	Delegate/Speaker
Jennifer	Hopfensperger	IFES	USA	Delegate
Jeno	Szép	ACEEEO	Hungary	Delegate/Speaker
Jerry	Peck	Brooks Seals	USA	Exhibitor
Jesper	Pedersen	Inter-Agency Procurement Services Office	Denmark	Delegate
Jessica	Arneback	Sida, Swedish International Development Agency	Sweden	Delegate
Jesus	Orozco	UNAM	Mexico	Delegate/Speaker
Jill	Moschak	Federal Election Commission	USA	Delegate
Jim	Vermillion	IFES	USA	Delegate/Speaker
John	Turner	AEA/Association of Electoral Administrators /UK	United Kingdom	Delegate/Speaker
Jose	Thompson	IIDH-CAPEL	Costa Rica	Delegate/Speaker
Joseph	Szamel	ACEEEO	Hungary	Delegate/Speaker



First Name	Last Name	Affiliation	Country	Category
Josie	Levongala	IFES	USA	Conference Staff
Josipa	Bicanic	IFES	USA	Delegate
Jovan	Josifovski	State election commission of Republic of Macedonia	MACEDONIA	Delegate
Judy	Black	Brownstein Hyatt & Farber, P.C.	USA	Delegate
Julie	Pawel	Everyone Counts	USA	Exhibitor
Katalin	Kiss		Hungary	Guest
Katie	Jensen	Everyone Counts	USA	Exhibitor
Keith	Archer	University of Calgary	Canada	Delegate
Kendra	Collins	United Nations Electoral Assistance Division	USA	Delegate
Kerry-Ann	Lewis	IFES	USA	Conference Staff
Kevin	Kennedy	NASED	USA	Delegate/Speaker
Kevin	Bodel	Australian Election Commission	Australia	Delegate/Speaker
Kyle	Ashworth	IFES	USA	Conference Staff
Kyle	Lemargie	IFES	USA	Delegate
Langdon	Miller	IFES	USA	Delegate
Laura	Ingalls	IFES	USA	Media
Laurel	Shanks	Federal Election Commission	USA	Delegate
Leshelle	Thoahlawe	Independent Electoral Commission	Lesotho	Delegate
Lesley	Israel		USA	Delegate
Linda	Maguire	UNDP	USA	Delegate/Speaker
Lisa	Kammerud	IFES	USA	Delegate
Lise	Rakner	University of Bergen	Norway	Delegate
Livia	Skultetyova	Ministry of the Interior	Slovakia	Delegate
Lorraine	Overbeck	IFES	USA	Conference Staff
Luis Carlos	Ugalde	IFE	Mexico	Delegate/Speaker
Manuel	Carrillo	International Affairs Unit, Instituto Federal Electoral Mexico	Mexico	Delegate/Speaker
Marat Aldangorc	Sarsembayev	Central Election Commission	Kazakhstan	Delegate
Marc	Lortie	Innovision	Canada	Delegate
Marcin	Walecki	IFES	USA	Delegate/Speaker
Marco Emilio	Hincapie	National Election Commission	Colombia	Delegate
Margaret	Sparks	IACREOT	USA	Delegate
Maria	Peña	EFE America	USA	Media
Mario Rui	Querio	European Commission	Belgium	Delegate
Marsha	Weinerman		USA	Delegate
Martinho-Bachi	Codo	Embassy of Angola	Angola	Guest
Mary	Banotti	IFES	Ireland	Delegate
Maya	Serban	IFES	USA	Delegate
Mazahir	Panahov	Central Election Commission of the Republic of Azerbaijan	Azerbaijan	Delegate
Mazllum	Baraliu	Central Election Commission Secretariat of Kosovo	Kosovo	Delegate
Meaghan	McCann	IFES	USA	Delegate
Melisa de	Samudio		Panama	Guest
Mette	Mygdam	DCS Group	DENMARK	Exhibitor
Michael	Boda	Carter Center	USA	Delegate
Michael	Svetlik	IFES	USA	Delegate
Michael	Pinto-Duschinsky	IFES/Brunel University	United Kingdom	Delegate/Speaker
Michael	Caudell-Feagan	Pew Charitable Trusts	USA	Delegate
Michelle	Boling	IFES	USA	Conference Staff
Mihai	Milca	Permanent Electoral Authority	Romania	Delegate
Mike	Bryan	IFES	USA	Conference Staff
Mike	Byran	IFES	USA	Conference Staff
Mike	Yard		USA	Delegate/Speaker
Mike	Boyd	SABER Corporation	USA	Exhibitor



First Name	Last Name	Affiliation	Country	Category
Miriam	Lapp	Elections Canada	Canada	Delegate/Speaker
Moussa Michel	Tapsoba	Independent Electoral Commission	Burkina Faso	Delegate
Murray	Thorpe	CIDA	Canada	Delegate
Najiyah	Alwazir	IFES	USA	Delegate
Nancy	Doty	Arapahoe County Clerk and Recorder	USA	Delegate
Natalie	Van Arman	IFES	USA	Conference Staff
			UNITED	
Nick	Smith	Smith and Ouzman, Limited	KINGDOM	Exhibitor
Nicole	Gordon	Jeht Foundation	USA	Delegate
Oksanna	Abrahamyan	IFES-Armenia	Armenia	Delegate
Olexander	Scherba	Embassy of Ukraine	Ukraine	Delegate
Orien	Kuang	IFES	USA	Delegate
Orsolya	Nagy	ACEEEO	Hungary	Delegate/Speaker
Pablo	Galarce	IFES	USA	Delegate
Paddy	McGuire	SABER Corporation	USA	Exhibitor
Patricio	Gajardo		USA	Delegate
			United	
Patrick	McGonagle	Pakflatt	Kingdom	Exhibitor
Paul	Guerin	International IDEA	Sweden	Delegate/Speaker
Paul	Lantz	A. Rifkin Company	USA	Exhibitor
			UNITED	
Paul	Freeman	Lantrade Global Supplies	KINGDOM	Exhibitor
Paul	Ndiho	Voice of America	USA	Media
Paul	Degregorio		USA	Delegate/Speaker
Paula	Dobriansky	U.S. Department of State	USA	Delegate/Speaker
Paula	Santos	Smartmatic Services	USA	Exhibitor
Peter	Maiurro	El Pomar Foundation	USA	Conference Staff
Peter	Shortsleeves	IFES	USA	Conference Staff
Peter G.	Kelly	Updike, Kelly & Spellacy, P.C.	USA	Delegate
Pierre	Garrone	Venice Commission	France	Delegate/Speaker
Pippa	Norris	UNDP	USA	Delegate/Speaker
Rakesh	Sharma	IFES	USA	Delegate/Speaker
Ralitsie	Khothatso	Independent Electoral Commission	Lesotho	Delegate
Ramlan	Surbakti	KPU	Indonesia	Delegate
Raphael	Lopez-Pintor	IFES	Nicaragua	Delegate
Ray	Kennedy	UNDP - Mexico	USA	Delegate
Richard	John	IFES	Iraq	Delegate
Richard	Soudriette	IFES	USA	Delegate/Speaker
Richard	Twigg	IFES	USA	Delegate/Speaker
Richard	Smolka	Election Administration Reports	USA	Media
Robert	Lenhard	Federal Election Commission	USA	Delegate/Speaker
Robert	Cook	Smartmatic, Inc.	USA	Exhibitor
Robert Beugre	Mambe	Commission Electorale Independent	Cote d'Ivoire	Delegate
Robert T.	Saar	DuPage County Election Commission	USA	Delegate
Rockne	Clarke	IACREOT	USA	Delegate/Speaker
	Barreto			
Rodrigo	Gutierrez	Consejo Supremo Electoral	Nicaragua	Delegate
Rouslan	Nourdavletov	IFES	USA	Conference Staff



First Name	Last Name	Affiliation	Country	Category
Rovzat	Gasimov	Central Election Commission	Azerbaijan	Delegate
Roy	Saltman		USA	Delegate
Ruben	Barrera	NOTIMEX/Mexican News Agency	USA	Media
Russel	Dawson	Election Systems and Software	USA	Exhibitor
Sam	Younger	United Kingdom Electoral Commission	United Kingdom	Delegate/Speaker
Samuel M.	Kivuitu	Electoral Commission	Kenya	Delegate
Sara	Al Utaib	IFES	Jordan	Delegate
Sara	Staino	International IDEA	Sweden	Delegate/Speaker
Sara	Benavides	IFES	USA	Conference Staff
Saulius	Katuoka	Central Election Commission	Lithuania	Delegate
Scott	Lansell	IFES	USA	Delegate
Scott	Smith	United Nations Electoral Assistance Division	USA	Delegate/Speaker
Sean	Maroney	Voice of America	USA	Media
Sergey	Frolov	Federal State Scientific Institute Voskhod	Russia	Exhibitor
Sergio	Ochoa		Mexico	Media
Serhiy	Kudelia	Radio Free Europe	USA	Media
Simon	Day	DRS Data Services, Ltd.	United Kingdom	Exhibitor
Skye	Christensen	IFES	USA	Delegate
Slavina	Kuznetsova	International Ecotechnology Ltd.	Russia	Exhibitor
Sondang	Sirait	Voice of America Indonesia Service	USA	Media
Stephanie	Hoke	IFES	USA	Conference Staff
Steve	Surujbally	GECOM	Guyana	Delegate
Steve	Jaltema	CIDA	Canada	Delegate
Suad	Arnautovic	Election Commission of Bosnia and Herzegovina	Bosnia and Herzegovina	Delegate
Susan	Palmer	IFES	USA	Delegate
Susan	Lee	Tutto Bags	USA	Exhibitor
Tiberiu Csaba	Kovacs	Electoral Commission	Romania	Delegate
Tihon	Grigorenko	CROC Incorporated	Russia	Exhibitor
Tony	Sirvello	IACREOT	USA	Delegate/Speaker
Triona	O'Connor	IFES	USA	Conference Staff
Tyrone	Freeman	Service Employees International Union	USA	Delegate
Veronica	Recanati	NEDAP	Netherlands	Exhibitor
Vincent	Tohbi	EISA	DRC	Delegate/Speaker
Vladimir	Pavlov	International Ecotechnology Ltd.	Russia	Exhibitor
William J.	Hybl	El Pomar Foundation	USA	Delegate/Speaker
Yanlin	Guo	IFES	USA	Conference Staff
Yashar	Aliyev	Embassy of Azerbaijan	Azerbaijan	Delegate
Yu-Hsuan	Tung	IFES	USA	Conference Staff
Yuni	Wilcox	Voice of America Indonesia Service	USA	Media
ZEBBA	MAMADOU	2TC International	Burkina Faso	Exhibitor
Zenonas	Vaigauskas	Central Election Commission of the Republic of Lithuania	Lithuania	Delegate

ANNEX C

Meeting Minutes

(also see enclosed DVD for copy of meeting minutes)

October 30, 2006

November 13, 2006

December 15, 2006

January 12, 2007

January 26, 2007

February 16, 2007

March 09, 2007

April 13, 2007



October 30, 2006

Global Electoral Organization (GEO) Conference, March 27-29, 2007

From: Jeff Brady, Conference Contact (IFES)

To:

ACEEEO (Zoltan Toth and Kinga Dolina)
CAPEL (Jose Thompson)
Elections Canada (Jean-Pierre Kingsley)
IACREOT (Tony Sirvello)
IDEA (Andrew Ellis)

IFE (Manuel Carrillo and Lourdes Gonzales)
UNEAD (Craig Jenness)
UNDP (Linda Maguire)
EISA (Denis Kadima)

Cc: IFES (Richard Soudriette, Scott Lansell, Christine Githiomi, Dorin Tudoran)

RE: Meeting Minutes of the GEO Committee Conference Call, Monday, October 30th 9:00 AM Eastern Time

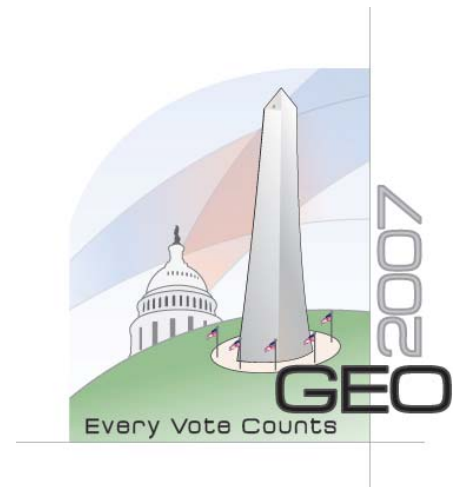
TOPIC	DISCUSSION	FOLLOW UP
Update on GEO Planning	IFES secured a venue at the Westin Grand Hotel in Washington, DC from March 27-29, 2007.	
GEO Theme	"Every Vote Counts" was proposed as a theme for this year's gathering which was seconded by several other committee persons.	
Review of Draft Program	Host identified draft program that was made available to participants prior to the call and solicited feedback. An updated draft Program is attached for comment.	Each participating GEO organization is asked to suggest specific topics and identify panelists and participants for each session by November 7. Invitations will be sent November 16.
GEO Partner Organizations	Each committee person suggested areas of support to GEO, namely: Elections Canada: Identify external funding sources and sponsor the full registration of select delegations. UNEAD: Sponsor the full registration of select delegations. ACEEEO: Provide host with relevant conference materials and encourage participation of 23 member countries. IFE: Support host in event planning and operations. UNDP: Sponsor the full registration of select delegations, with focus on participants from less developed countries (LDCs). IDEA: Sponsor the full registration of select delegations, with focus on Arab world. IACREOT: Contributed \$7500 in cash and staff services helping to coordinate the GEO vendor exhibition. CAPEL: Encourage participation of regional delegations.	Each committee persons is requested to confirm and/or provide further details on their level of commitment to GEO by November 13. Outstanding areas of need include: <ul style="list-style-type: none">• Cash Contributions• Translation of Conference Materials and simultaneous interpretation into official GEO languages (French, Spanish and Russian)
Next Call	IFES proposed that committee persons or their designated representative be available for a follow up call on Monday, November 13 at 9:00 AM Eastern Time.	Confirm who from your organization will be participating in this call by November 7.

<p>Other Business</p>	<p>Request was made that host organization help obtain visas for visiting delegates.</p> <p>Question was raised about a conference fee for that will be levied among delegates.</p> <p>Recommendation was made by ACEEEO (host of GEO in 2005) to continue Day of Elections program in home countries of GEO participants.</p>	<p>IFES will work with the United States Department of State as appropriate to facilitate visas for visiting delegations.</p> <p>Conference fee including full registration will be set at \$385 USD; 1 day registration will be set at \$150 USD; Actual projected cost of per person attendance to host is \$1200 (not including lodging).</p> <p>IFES will investigate possibility of having an official proclamation.</p>
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Meeting Minutes from GEO Conference Call on Monday, November 13, 2007

0. Call to Order

- ACEEEO (Zoltan Toth and Laszlo Szimonisz)
- CAPEL (Unavailable)
- Elections Canada (Unavailable)
- IACREOT (Tony Sirvello)
- IDEA (Andrew Ellis)
- IFE (Lourdes Gonzales)
- IFES (Richard Soudriette, Jeff Brady, and Christine Gitihomi)
- UNEAD (Kendra Collins)
- UNDP (Unavailable)
- EISA (Unavailable)



TOPIC	DISCUSSION	FOLLOW UP
Update on GEO Planning	<ul style="list-style-type: none"> ○ At present, six exhibitors have committed their support of GEO; ○ Information about the conference will be posted at www.ifes.org/GEO; an independent website is forthcoming; ○ The Park Hyatt Washington, DC has been named as the official hotel to accommodate overflow from the Westin Grand; ○ Confirmation from the U.S. Department of State on Secretary of State Condoleezza Rice's participation at GEO is forthcoming; ○ City government of Washington, D.C. plans on making an official Global Elections Day proclamation; ○ IFES announced possibility of the White House hosting a breakfast reception for GEO participants. 	
Develop Invitation List	<p>GEO is a by-invitation only event and must be limited to a total of 200 guests (including exhibitors). As host to this year's conference, IFES asks that invitations come directly and exclusively from IFES. It is suggested that invitations be sent in two rounds: the first round would ask that priority invitees RSVP with advance payment by Wednesday, December 13. A second round would call for registrations on a first-come, first-served basis. Applications would be processed in the order payment is received.</p> <p>IFES is drafting an invitation letter that will be delivered by email sometime during the week of 30 November– 1 December.</p>	<p>Each organization is asked to review the attached draft invitation list and nominate invitees (name, affiliation and email address) no later than Friday, November 24. A final list will be circulated on Monday, November 30.</p> <p>IFES will circulate a draft invitation letter to all GEO organizations supporting translation efforts.</p>
Review of Draft	IFES has received feedback on the draft program agenda from ACEEEO, Elections Canada, IACREOT, IDEA and IFES.	Proposals are expected from IFE and other interested GEO

Program		organizations on the attached draft program.
Confirm level of financial or in-kind support.	<p>The following GEO committee persons highlighted these additional areas of support:</p> <p>IFES: Requests for support will be made to Canadian International Development Agency and U.S. Department of State.</p> <p>Elections Canada: Translation of official conference documentation (including letter of invitation) into French and provision of interpretation services into French during conference proceedings.</p> <p>IFE: Translation of letter of invitation into Spanish. Editing and translation of conference proceedings in English and Spanish and printing of materials following the close of the conference.</p> <p>ACEEEO: Distribution of exhibitor registration form among corporate community in region.</p> <p>IACREOT: Confirmed cash contribution of \$7500 and staff services helping to coordinate the GEO vendor exhibition.</p>	<p>Outstanding areas of need include:</p> <ul style="list-style-type: none"> • Cash Contributions • Translation of Conference Materials¹ and simultaneous interpretation into official GEO languages (French, Spanish and Russian)²
Next Call	Committee persons or their designated representative are asked to be available for a follow up call on Friday, December 15 at 9:00 AM Eastern Time.	Confirm who from your organization will be participating in this call.
Other Business	No additional items were discussed among the conference call participants.	

Attachments: Draft Program Agenda; Draft Invitation List

For Further Information, please contact:

Jeff Brady, IFES
 Tel: 202-350-6733
jbrady@ifes.org

¹ Conference materials include a one-page invitation letter page, one-page registration form, two-page abbreviated agenda and full conference agenda that will at minimum include the following features: 100-150 word descriptions of GEO partner organizations; welcome to participants, conference sponsor page, 3-4 pages of conference services; 4-5 pages of agenda items (e.g. plenary session title and speakers); 100-1500 word bios on up to 50 speakers; and 100-150 word descriptions of GEO Award finalists (five finalists in five categories), . Conference agenda could also include brief summaries of prepared speeches,

² It is not yet clear how many GEO delegates will specify a need for simultaneous translation. More information (including cost of interpretation services) will be available following the initial round of invitations.



RE: GEO Committee Conference Call
 Friday, December 15

Agenda:

0. Call to Order

- ACEEEO (Orsolya Nagy and Kinga Dolina)
- IFES (Richard Soudriette, Dorin Tudoran, Scott Lansell, Jeff Brady, Christine Githiomi)
- Elections Canada (Louise Pineau)
- IACREOT (Tony Sirvello)
- IDEA (Andrew Ellis)
- IFE (Lourdes Gonzales)
- UNEAD (Kendra Collins)
- UNDP (Linda Maguire)
- EISA (Belinda Musanhu)
- EAC (Paul Degregorio)

TOPIC	DISCUSSION	FOLLOW UP
Update on GEO Planning	<ul style="list-style-type: none"> • 12 exhibitors have pledged their support of GEO; • IFES sent letter requesting support from Robert Greenhill, President of CIDA; • Westin Grand (Tel: (202) 429-0100) and Park Hyatt (Tel: (202) 789-1234) are now accepting reservations: Guest Code "IFES" or "GEO Conference"; • IFES will meet with US Department of State in January to discuss possible partnerships on GEO (including translation and interpretation services), confirm reception on Wednesday, March 28 and Paula Dobriansky to give opening remarks; • Hungarian Embassy will host a pre-conference reception on Monday, March 26. • Reception will take place at Vice President of United State's residence on Tuesday, March 27. 	
Partner support	<ul style="list-style-type: none"> • Special thanks were given to IFE and Elections Canada staff for their support with translations. 	





<p>Invitations</p>	<ul style="list-style-type: none"> • Maximum capacity at conference site is 200 guests (including exhibitors); • IFES began delivering the First round of invitations delivered by email this morning; • 2nd Round invitations will be sent January 12; at which time RSVP's will be accepted on a first come, first served basis until all slots are filled; • Advance registration fee of \$385 USD is required from all attendees (limited exceptions); <ul style="list-style-type: none"> ◦ fees after February 15 are \$425 for 3 days or \$150 per day; ◦ fees will be non-refundable after the February 15; ◦ fees cover all sessions, events, receptions, program materials and meals listed in the official conference agenda. • Send the name, email address and affiliation of any guest you would like to see at GEO to Jeff Brady at jbrady@ifes.org. 	<ul style="list-style-type: none"> • 1st Round Invitations are being sent between now and the New Year – RSVPs are requested by January 26.
<p>Review Draft Program</p>	<ul style="list-style-type: none"> • The GEO Program will be approved by the next conference call so that (1) invitations may be prepared for speakers and panelists, (2) the agenda can be posted online and (3) material may begin to be collected for inclusion in the conference agenda; • Representatives from partners will be asked to moderate plenary sessions; • Suggested that Craig Jenness speak at luncheon on Thursday, March 29; • Kendra Collins at UNEAD offered to assist IFES in securing speaking role at closing ceremony for UN Secretary General Designate, Ban Ki-moon. 	<ul style="list-style-type: none"> • An updated draft program is available to all GEO partners for comment; • IFES will draft a letter of invitation to GEO for Ban Ki-moon and send to UNEAD for delivery.
<p><i>2007 GEO Awards and Silent Auction</i></p>	<ul style="list-style-type: none"> • A Silent auction will not be held; • The District of Columbia will sponsor an official resolution for Global Elections Week during the conference; • A concept paper will provide additional details on the proposed categories of awards in elections administration. 	<ul style="list-style-type: none"> • IFES will prepare more detail on proposed GEO Awards.
<p>Next Call</p>	<ul style="list-style-type: none"> • Committee persons or their designated representative are asked to be available for a follow up call on Friday, January 12 at 9:00 AM Eastern Time. 	





RE: GEO Committee Conference Call
 Friday, January 12

Agenda:

0. Call to Order

- ACEEEO (Orsolya Nagy and Kinga Dolina)
- IFES (Richard Soudriette, Jim Vermillion, Dorin Tudoran, Scott Lansell, Jeff Brady, Christine Githiomi and Triona O'Conner)
- Elections Canada (Louise Pineau and Miriam Lapp)
- IACREOT (unavailable)
- IDEA (Andrew Ellis)
- FEC (Jill Moschak and Laurel Shanks)
- IFE (Lourdes Gonzales)
- UNEAD (Kendra Collins)
- UNDP (unavailable)
- EISA (Denis Kadima)
- EAC (Matt Masterson)
- IIDH-CAPEL (unavailable)

TOPIC	DISCUSSION	FOLLOW UP
Update on GEO Planning	<ul style="list-style-type: none"> • Meeting with US Department of State took place January 17 to discuss possible partnerships on GEO; <ul style="list-style-type: none"> ◦ Reception at US Dept. of State confirmed for Wednesday, March 28; • Hungarian Embassy will host a pre-conference reception on Monday, March 26. IFES met with Embassy staff on Friday 1/19. • Interpretation Services companies solicited to interpret plenary conference proceedings primarily from English into Arabic, Russian, French and Spanish; • Letter of invitation sent to UN Secretary General, Ban Ki-Moon. • FEC confirmed their offer to host a working group on political finance at their headquarters following GEO on Friday, 3/30. 	





<p>Invitations</p>	<ul style="list-style-type: none"> • Second round of invitations delivered January 12; <ul style="list-style-type: none"> ○ all RSVP's are processed on a first-come, first-served basis until all slots (Qty 200) are filled; ○ registration fees must be paid by February 15 to guarantee participation; ○ registration fees received after February 15 are \$425 and are non-refundable; ○ if space is available, on-site registration will be set at \$150 per-day; ○ registration fees cover attendance at all sessions, events, receptions, program materials and meals listed in the official conference agenda. • Guests and spouses of delegates will be encouraged to participate in a special itinerary and at all GEO events except for conference proceedings. Delegates must register their guests and pay a reduced registration fee. <ul style="list-style-type: none"> ○ Invitations to guests will be sent to registered delegates on request following 1/26; guest names and affiliations should be forwarded to jbrady@ifes.org. 	<ul style="list-style-type: none"> • Ongoing follow-up with registered delegates (current total 85).
<p>Review Draft Program</p>	<ul style="list-style-type: none"> • Several changes were made to the Agenda. An updated version is available from IFES. 	<ul style="list-style-type: none"> • An updated draft program was made available to all GEO partners as part of the meeting minutes; • Volunteer to moderate plenary sessions;
<p>Next Call</p>	<ul style="list-style-type: none"> • Committee persons or their designated representative are asked to be available on Friday, January 26 at 9:00 AM Washington Time (Eastern Time). 	





RE: GEO Committee Conference Call
 Friday, January 26

Agenda:

0. Call to Order

- IFES (Richard Soudriette, Jeff Brady, Christine Githiomi and Triona O'Conner)
- Elections Canada (Louise Pineau)
- IACREOT (unavailable)
- IDEA (Paul Guerin and Sara Staino)
- FEC (Laurel Shanks)
- IFE (Lourdes Gonzales)
- UNEAD (Armando Martinez)
- UNDP (Linda Maguire)
- EISA (unavailable)
- EAC (Matt Masterson)
- EISA (unavailable)
- IIDH-CAPEL (unavailable)

TOPIC	DISCUSSION	FOLLOW UP
Update on GEO Planning	<ul style="list-style-type: none"> • A briefing at the White House is scheduled to take place on Tuesday, March 27. 	
Invitations	<ul style="list-style-type: none"> • We received 122 registrations from more than 40 countries; • RSVP's will continue to be processed on a first-come, first-served basis until 200 slots are reserved: <ul style="list-style-type: none"> ○ A notice will be sent to all registered delegates in the coming weeks that the advance registration period ends February 15; advance registration fees must be paid by February 15 to guarantee participation. 	<ul style="list-style-type: none"> • Ongoing follow-up with registered delegates (current total 155).





<p>Invitations (cont)</p>	<ul style="list-style-type: none"> • IFES plans on distributing a Guests/Spouse Agenda the week of January 29 - February 2; Delegates must request an invitation for their guest by email. A guest registration fee of \$245 will be required to cover each guest's attendance for all scheduled events. • The GEO Committee approved that invitations be extended to: <ul style="list-style-type: none"> ○ Mr. Andrew Scallan, United Kingdom Electoral Commission ○ Mr. Cyrille Pernette, UNDP/IAPSO ○ Mr. Iljaz Ibisi, Member of Macedonia Election Commission 	<ul style="list-style-type: none"> • IFES' reply to additional persons seeking a delegate invitation to GEO is that the partner organizations of GEO will make a decision at regularly scheduled committee conference calls. • Ms. Aishurek Ashimova, Chairperson from the Central Election Commission of Kyrgyzstan has an outstanding need for financial assistance to attend GEO. Partner support is welcomed.
<p>Finalize Draft Program</p>	<ul style="list-style-type: none"> • The committee agreed to: <ol style="list-style-type: none"> 1. Extend GEO by a ½-day on Tuesday, March 27; 2. The 90 minute plenary sessions currently listed in the Agenda; 3. Replace "Speakers Series" sessions with break-out rooms set aside for meeting space that can be reserved in 90 minute increments for working groups and/or side meetings. • Several changes to the Agenda were suggested. Updated draft version is available on request. 	<ul style="list-style-type: none"> • Request that additional comments/suggestions be sent to jbrady@ifes.org • Formal invitations will be delivered to proposed plenary speakers ASAP. • Abbreviated Agenda will be made publicly available at www.ifes.org/GEO
<p>Other Business</p>	<ul style="list-style-type: none"> • Next Call is scheduled for Friday, February 16 at 9:00 am (Washington Time) 	



Jeff Brady

From: Jeff Brady
Sent: Thursday, March 01, 2007 1:24 PM
To: 'tjsthree@msn.com'; 'jthompson@iidh.ed.cr'; 'collinsk@un.org'; 'lourdes.gonzalez@ife.org.mx'; 'lshanks@fec.gov'; 'Pineau, Louise'; 'mmasterson@eac.gov'; 'Belinda Musanhu'; 'linda.maguire@undp.org'; 'lshanks@fec.gov'; 'Guerin Paul'; 'Staino Sara'; Laura Ingalls; 'JMoschak@fec.gov'; 'Miriam.Lapp@Elections.ca'; 'onagy@aceeeo.org'; 'Kinga Dolina'
Cc: 'V.helgesen@idea.int'; 'Imiint@hotmail.com'; Richard W Soudriette; Dorin Tudoran; Christine Githiomi; Jim Vermillion; 'jean-pierre.kingsley@elections.ca'; 'MFrench@fec.gov'; Triona O'Connor; Scott Lansell; 'Craig Jenness'; 'manuel.carrillo@ife.org.mx'; 'a.ellis@idea.int'; 'dkadima@eisa.org.za'; 'Davidson, Diane'; Ashton Tebbe; Armando Martinez-Valdes
Subject: GEO Conference Updates
Attachments: GEO Participation - 2-27-07 (NAME A-Z).pdf; ProgramText-AtConf.pdf

Dear GEO Committee:

In lieu of meeting minutes from our last call, please find these updates on GEO attached:

1. Participation List - NOT FOR DISTRIBUTION. The attached document provides a look at who has been invited to GEO, registered, RSVP'd and paid to participate as of February 27. Although we are somewhat behind processing registrations, if you see that an individual that has not paid, we cannot allow them to participate. Each organization/individual is responsible for covering the registration fee of \$425 and related travel and accommodation costs.
2. Conference Program - NOT FOR DISTRIBUTION. This Conference Program contains information about conference services, general information about Washington, D.C., delegate and guest agendas, and bios on speakers and partner organizations (edited for brevity). An abbreviated version of the Conference Program will be distributed to all registered guests approximately two weeks in advance of their arrival in order to better inform them about conference-related activities.

Please let me know about any questions or concerns you have with the Conference. As a reminder, our next call will be Friday, March 9 at 9:00 AM Washington Time (Eastern Time).

Yours truly,

Jeff Brady
Manager of Special Programs
IFES Communications and Research
1101 15th Street, NW
STE 300
Washington, D.C. 20005
www.ifes.org
Tel: 202-350-6733
Fax: 202-822-9744



RE: GEO Committee Conference Call
March 9, 2007

0. Call to Order

- IFES (Dorin Tudoran, Richard Soudriette, Ashton Tebbe, Triona O'connor, Jeff Brady)
- ACEEEO (Orsolya Nagy, Kinga Dolina)
- CAPEL (Jose Thompson)
- Elections Canada (Louise Pineau and Miriam Lapp)
- IACREOT (Tony Sirvello)
- IDEA (Sara Staino)
- IFE (Lourdes Gonzales)
- UNEAD (Kendra Collins)
- UNDP (Linda Maguire)
- EISA (Belinda Musanhu)
- FEC (unable to attend)
- EAC (unable to attend)

1. Conference Program

The Conference Program everyone received last week was finalized and sent to the printer on March 9. Most portions of the Conference Program including participant's names, affiliation and country of origin will be posted online early next week.

A special thank-you was provided to the ACEEEO, Elections Canada, and IFE-Mexico for their efforts at translating this material, which IFES anticipates receiving later today.

IFES plans to send guidelines on moderating and contact information for speakers to moderators next week.

2. Invitations and Registrations

IFES has received 218 registrations and RSVP's for GEO. We anticipate more than 170 delegates and guests will attend.

Online registrations will be closed for maintenance and preparation for on-site registration March 16.

Any new requests for invitations to GEO will be considered by the conference host based on available space, professional recommendations, regional diversification and affiliation.

Provision for on-site payment will be available for registered guests. One-day registrations are TBD.





Three individuals expressed a need for financial assistance in attending GEO, since the last call held on February 16, they are:

- Dr. Steve Surujbally, Chairman of Election Commission in Guyana
- Kofi Kye-Duodu, District Electoral Officer, Ghana
- Husam Sarandah, Palestine CEC; traveling from Syracuse, NY

If any of the GEO partners are able to support the participation of these individuals, please let us know.

Thank you to UNEAD for their support of four delegates, including speaker Jacques Bernard from Haiti and the newly appointed Chairperson from the CEC in Kyrgyzstan.

3. Other Business (not discussed)





RE: GEO Committee Conference Call

April 13, 2007

0. Call to Order

- IFES (Dorin Tudoran, Richard Soudriette, Scott Lansell, Jeff Brady, Triona O'connor)
- ACEEEO (Orsolya Nagy)
- CAPEL (unable to attend)
- Elections Canada (Miriam Lapp and Louise Pineau)
- IACREOT (unable to attend)
- IDEA (Andrew Ellis and Sara Staino)
- IFE (Lourdes Gonzalez)
- UNEAD (Scott Smith)
- UNDP (unable to attend)
- EISA (unable to attend)
- FEC (unable to attend)
- EAC (unable to attend)

1. Facts & Figures

- Participants: An estimated 312 participants from 52 countries. Complete and updated list of participants will be made available online *as soon as possible*.
- Speakers: 55 speakers from 12 countries. Complete list of speakers and their presentations is available online at www.ifes.org/geo.
- Exhibitors: 22 companies from 8 countries.

2. Next Steps

- A final report will be provided to donors and the GEO Committee by June 29, 2007.
- The GEO Website will be publicly available for the next *3 months*, after this time, select materials will be published on the *ACE Electoral Knowledge Network* at www.aceproject.org and on CD-ROM.
- IDEA accepted to lead future coordination of GEO steering committee meetings and the next GEO Conference, in collaboration with EISA, in South Africa sometime in 2009.
- To the greatest extent possible, IFES will archive and share the institutional memory of convening this year's GEO Conference.
- IFES will conduct a brief survey to all Participants for feedback and include consolidated responses in the final report mentioned above.
- Photographs will be made available to all participants via a third-party provider (Kodak Gallery) so that participants may download and order printed photos.

3. Other Business (not discussed)



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ANNEX D

Conference Program

(see enclosed DVD for complete Conference Program in each language)



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ANNEX E

Photographs

(see enclosed DVD for complete set of photographs taken during the event)

