

Name	Predecessors	Resource	Work
1 SUPPLIES		EOE	22032
2 Standard Supplies Ordering CEO		EOE	1304
9 Year 3 2nd Quarter - Oct/Dec 1995	4SF		0
10 Year 3 3rd Quarter - Jan/Mar 1996			0
12 Appointment Supplies NZ		EOE	4216
13 E8 Updated	76SF-39d	EOP	1416
14 Appointment Supplies	76SF-30d	EOE	536
15 Legislation Reviewed/Reprinted	76SF-30d	DCEO	792
21 Area Co-ordinators Supplies	117SF-14d	EOE	8
16 Initial Supplies NZ		EOE	3632
17 Handbooks/Workbooks	211SF-65d	EOP	1176
18 Training Materials	11SS,211SF-30d	DCEO	728
20 Administration Forms	211SF-46d	EOE	552
22 Tokelau Supplies	166SF+2d	SOE	304
23 Overseas Supplies		EOE	1840
24 Appointment Forms or Re-Confirmation	180SF-36d	EOE	24
25 Voting Declarations and Certificates	262SF-49d	DCEO	592
26 Administrative Supplies	262SF-56d	EOE	576
27 Bulk Supplies No-Licence Districts Supplies		EOP	2968
29 Close of Poll Voting Envelopes	265SF-14d	SOE	1128
30 Administration/Voting Forms	265SF-14d	EOP	672
31 Bulk Supplies NZ		EOE	5112
32 Voting & Associated Forms	265SF-14d	EOP	936
34 Close of Poll Envelopes	265SF-34d	SOE	688
35 Administration Forms and Supplies	265SF-14d	EOE	936
36 Equipment for SERCO		EOP	1256
498 Post Nomination Day Supplies	315SS	DCEO	64
37 ANNUAL ACTIVITIES		CEO	3536
40 Update RO's Performance Agreements		CEO	880
41 Update AC's Performance Agreements		CEO	808
42 Update RO's & Staff Fees Year 3		CEO	744
45 Re-negotiate all Annual Contracts Year 3		EOP	224
46 NEW MMP ELECTORATE BOUNDARIES		DCEO	16
48 Final Boundaries Known		DCEO	8
51 CONFIRM ELECTORATES		DCEO	2080
53 Rep Commission Gazettes Electorates		DCEO	8
55 Provide List of Electorates to Bank	39	SOE	8
60 APPOINT RETURNING OFFICERS (RO's)		DCEO	10248
64 Identify Potential Replacements for Vacancies		DCEO	2040
65 Confirm Availability from Departments of Public	39FS-40d	EOP	2040
66 Prepare List of Available RO's E151		SOE	1920
67 Prepare Financial Delegations	361SF-140d	EOE	48
68 Prepare Appointment Forms	46FF	EOE	976
69 Ensure E8 is up to date in respect of IRD activity	78SS-91d	EOE	472
70 Frequency of Bank Statements Negotiated with I	78SS-46d	EOE	8
470 Frequency of Bank Statements Negotiated with I	78	EOE	8

71 ELECTION NIGHT COMPUTER SYSTEM		CEO	6728
72 Brief for System Prepared		CEO	168
74 Consultants Appointed	55SF-207d	CEO	16
75 Computer System Developed		CEO	240
76 Computer System Approved	55FS+2d	CEO	248
77 Ancilliary Equipment Identified	69SF-70d	CEO	8
78 Provide Equipment and Services for Testing (Fa 57		CEO	8
79 Arrange & Confirm Requirements for Media on T	69SF-7d	CEO	40
329 Confirm Media Technology Requirements	71SS-4d	CEO	264
330 Receive Media Deposits	361SF-4d	SOE	8
80 RO's Reporting System Developed	63SF-49d	EOP,CEO	880
81 Advise RO's of Trial Reporting System incl Time	208SF-2d	EOP,CEO	112
82 Prepare RO's Trial Reporting Forms and Despat		EOP,CEO	48
85 Arrange Temp Staff for Testing	69SF-31d	EOP	8
86 Arrange CEO Staff for Test	69SF-31d	EOP	8
87 Appoint Election Night Telephone Operator(s)	69SF-31d	EOP	8
88 Test Reporting System	69SS	EOP	8
89 Test Computer System	361SF-35d	CEO	8
90 Advise RO's of Final Reporting System & Forms	361SF-9d	EOP	24
91 Confirm Election Night System Works	69SS	CEO	256
92 Confirm Computer & Reporting System Expecta	71SS-92d	CEO	992
93 APPOINTMENT SUPPLIES NZ		EOE	632
94 Cheque Signature Authority Forms Ordered		SOE	40
95 Confirm Availability of Supplies	78SF-6d	EOE	8
96 Raise Consignment Note E193	78SF-7d	EOE	8
97 Assemble Appointment Supplies- CEO	46SS,47SS	EOE	8
471 Assemble Appointment Supplies- Printlink		EOE	40
98 Assemble RO's Appointment Circular	78SF-1d	DCEO	8
99 Despatch Appointment Supplies & Circular	78FF	EOE	8
472 Arrange Direct Credit Schedule for R/O's Fees		SOE	8
473 Arrange Direct Credit Schedule for R/O's Trainin		SOE	8
100 PUBLICITY		DCEO	8392
107 Appoint Ad Agency & Contract Signed		CEO	448
108 Develop Advertising Strategy		CEO	1656
109 Finalise Special Voting Advertisements	89SF-200d	CEO	536
110 Special Voting Advertising Campaign Run	361FS-21d	DCEO	96
111 Agree E14(How to Vote) Layout for Candidates,	96SF-130d	CEO	1192
114 Finalise Get Out & Vote Motivational Advertisem	92SF-96d	CEO	488
115 Get Out & Vote Motivational Advertising Campai	361FS-21d	DCEO	168
486 Refugee & Old Soldier Advertising Campaign Ru		DCEO	112
487 My Opinion Advertising Campaign Run		DCEO	56
488 Voters Guide Advertising Campaign Run		DCEO	56
116 Provide Polling Place Lists to Advertising Agenc	230FS-26d	EOP	8
117 Provide lists of Electorate Candidates to Adverti		EOP	56
118 Obtain from RO's Details of Headquarters also fr	294SF-25d	SOE	456
119 Proofreading of Final Polling Place Material Con	361SF-26d	EOP	104
120 Prepare List of Late Changes to Polling Places fr	230SS-20d	EOP	104
121 Voters Guide Cleared to Print	99FF	DCEO	16

489 Voters Guide to Filmhouse	101	DCEO	8
490 Colenso & CEO Staff to be available for Sign-off	102	DCEO	16
491 Voters Guides Dispatched to RO's		DCEO	40
492 Dispatch Bulk of Voters Guides and Pick Up by /		DCEO	72
493 Delivery of Voters Guides		DCEO	32
123 Finalise Issuing Office Bromides	108SF-4d	EOP	16
124 Distribute Issuing Office Bromides to RO's	315SF-7d	EOP	24
447 Finalise Media Handbook	90	CEO	504
125 Confirm Media Release on Post Election Timeta	361SF-28d	CEO	8
126 Confirm Media Release on Polling Day Offences	361SF-11d	EOP	8
127 APPOINT AREA CO-ORDINATORS (AC's)		EOP	2536
130 Identify Replacement AC's		EOP	616
439 Confirm Availability from Departments of Public		EOP	616
131 Prepare List of Appointees Details	47SS	EOP	8
132 Prepare Appointment Forms or Re-Confirmation	116FF	EOP	8
133 Despatch Appt Forms and Basic Supplies	117	EOE	8
134 Prepare and Send Planning Schedule	118SS	EOP	8
135 Initial Meeting with CEO for AC's	208SF-73d	EOP	8
136 Send Pooled Staff Information		EOP	8
137 Establish Petty Cash Facility for AC's		EOE	8
138 MISCELLANEOUS ACTIVITIES		DCEO	10552
139 Polling Day Employment Requests Actioned	150FF	ECST	1536
140 Write to DPA re Contact Names	47SF-30d	SOE	8
141 Write to NZCCS re Contact Names	47SF-30d	SOE	8
143 Consult with Maori and Pacific Island Agencies r	47SF-2d	CEO	136
145 Negotiate Telecom Contract for Services		EOP	1024
146 Prepare Plan & Resources for Nomination Day	315SF-1d	EOP,DCEO	2032
147 Cellular Phone Contract Negotiated by CEO	361SF-69d	EOP	1056
148 Support Service for Legal Queries Actioned		DCEO	856
149 Receipt of Proposed Party Rosettes at CEO	208SF-2d	DCEO	360
150 Arrange Communications Assistance for CEO	361SF-179d	CEO	8
151 RO's What to Keep Circular Despatched	361SF-17d	EOP	16
152 Cnfirm RO's Electorate Admin Arrangements for	361SF-10d	DCEO	8
448 IRD Briefing		EOE	8
153 Enter and Action Complaints in Register	46SS	ECDE,DCEO	1584
154 VOTER INFORMATION		EOP	3552
159 Update Voter Information Material	142SF-63d	EOP	168
162 0800 Operator Training Provided	143SS+4d	EOP	8
163 0800 Service Available	273SS-45d	EOP	776
164 0800 Service Provided with RO's Details	143SF	EOP	8
165 0800 Service Provided with Election Supplies	142SF-39d	EOP	632
166 Daily Monitoring of 0800 Call Statistics & Compli	143SS	EOP	216
167 Daily Update of 0800 Service Information & Sup	143SS	EOP	768
168 RO's FORMALLY APPOINTED		EOE	2344
169 Receipt by CEO of RO's Fin Delegations, Perforr	81FS-9d	ECST	8
171 RO's Mailing Addresses Provided to DOSLI	361SF-92d	SOE	256
172 Mailing Addresses Proofed and Approved to Pri	151SS	SOE	8

173 Advise Head Office Finance of 1st Funding Req	150FS+5d	EOE	8
174 Bank Advised of RO's Addresses	152SS-21d	SOE	160
175 Advise IRD of Number and Location of RO's	150FS+5d	SOE	8
176 Provide RO's Mailing Addresses to IRD	150	SOE	8
177 Consult /Approve Tax Pack Content	150SF-26d	EOE	336
178 Cheque Signature Authorities Returned to Bank	150	SOE	288
179 Instruct Bank re 1st Funding Date	153SS-7d	EOE	8
181 Cheque & Deposit Books Ordered and Despatch		EOE	576
183 Trust Account Deposit Books Despatched to RO'	160SF	SOE	8
185 RAOUL ISLAND		SOE	960
186 Contact Organisations re Personnel	361SF-140d	SOE	8
187 Rcvr List of Personnel, Dates of Occupation & l	164FS+2d	SOE	8
188 Confirm Appointment	168SF-7d	SOE	8
189 Despatch Appointment Forms	166SS	SOE	8
190 Arrange & Conduct Training if required	165FS+3d	SOE	8
191 Establish Boat Timetable		SOE	8
192 Arrange Despatch of Supplies		SOE	8
193 Receipt of Votes at CEO and Despatch to RO's	361SF-10d	EOP	8
194 APPOINT OVERSEAS RETURNING OFFICERS		CEO	2200
195 Confirm List of Mission HQ's	254SF-29d	SOE	40
196 Production of E1 Overseas At An Election	361SF-91d	DCEO	88
197 Confirm List of Persons to be Appointed	180SF-14d	SOE	48
198 Contact Tokelau Agency re Administrative Arran	180SF-60d	CEO	8
436 Confirm Perth Arrangements		CEO	8
456 Confirm Norfolk Island Arrangements		SOE	8
200 Prepare ORO's Appointment Forms	361SF-96d	EOE	16
202 Prepare Tokelau Appointment Forms		SOE	8
203 Prepare ORO's Appointment Circular	180FF-8d	DCEO	8
204 Despatch Appointment Forms to Missions	180,182SS	EOE	8
206 Despatch Appointment Forms to Tokelau	181SS	SOE	8
207 ORO's Declarations Received at CEO	180FS+4d	AS	584
437 Establish Tokelau Boat Timetable		SOE	16
209 Despatch Supplies to Tokelau	361SF-100d	SOE	40
213 Receipt of Tokelau Votes at CEO & Despatch to	361SF-4d	SOE	152
214 RO's STAMP REQUIREMENTS		AS	1560
215 Obtain RO's Stamp Requirements	150SS-10d	ECA	64
216 Place Stamp Orders	191SS+7d	ECA	24
217 Proof Stamps Impressions and Approve to Manu	192SS+1d	ECA	48
218 Receive and Check Stamps	193SS+2d	ECA	16
219 Despatch Stamps to RO's	194SS	ECA	584
220 RO's TRAINING		DCEO	1384
221 Confirm/Contract Trainer/Facilitator	199SF-5d	DCEO	64
222 Confirm Training Requirements	361SF-106d	DCEO	32
223 Id/Cfirm Other Trainers/Info, Participants eg Adn		DCEO	8
224 Assemble & Despatch RO's Training Material (E	208SF-11d	DCEO	56
225 Establish and Book Training Venues- Ak, Hamilt	361SF-106d	DCEO	32
226 Prepare Training Timetables/Agendas		DCEO	16

227 Prepare Training Schedule	202SF-1d	DCEO	168
228 Identify Nos Attending by Venue/Location & Advise		DCEO	264
229 Arrange CEO Travel/Accommodation	208SF-33d,205	ER	8
230 Finalise Accommodation, Transport, Meals at Training	202SS	DCEO	128
231 Conduct Training	361SF-54d	DCEO	56
232 INITIAL SUPPLIES		EOE	688
234 Confirm All Supplies Available	215SF-3d	EOE	8
235 Advise Print Link Store of Required Delivery Date	216SF-50d	EOE	8
236 Identify RO's Consignment Delivery Addresses	215SF-27d	SOE	8
237 Confirm Polling Booth & Polling Place Numbers	215SF-32d	EOE	272
238 Raise Consignment Notes E143	216SF-1d	EOE	8
239 Despatch E143's to Forms Store	290SF-73d	EOE	8
240 Receive Copies of Advice/Consignment Notes from	216	EOE	8
241 GAZETTE POLLING PLACES		EOP	1128
244 Place Order With/Liaise with Gazette Clerk Int Affair	223SS	EOP	8
438 Updated Polling Place List Provided to RO's by (	214FS+10d	EOP	8
245 Final List of Polling Places Provided by RO's To	223SF-1d	EOP	8
246 Final List of Polling Places Proofed by CEO Staff	224SF-5d	EOP	32
247 Matching of Shared Polling Places Undertaken	225SF-6d	EOP	360
248 Final Proofed List of Polling Places Forwarded to	230SF-25d	EOP	8
494 Overnight Courier to RO's with A3 Lasers for Printing		EOP	16
495 RO's Return Marked Up Lasers in Pre-Addressed	226		0
496 Studio Re-Marks Polling Place Info Where Necessary	227	EOP	8
497 RO's Confirm By Fax Their Final Ok	228		0
249 Proofed List of Polling Places Forwarded To Gazette		EOP	8
254 Liaise with Minister of Justice Secretary Re Availability	233SF-21d	EOP	8
255 Documentation Prepared for Minister & General	233SF-3d	EOP	8
256 Despatch Document to Ministers Office for Signature	234SF-6d	EOP	8
257 Gazette Published	361SF-9d	EOP	8
258 Distribute Gazette to RO's with Circular	234SS	EOP	8
262 RO's BUDGETS		DCEO	4072
263 Request Budgets from RO's	150FS-12d	DCEO	136
440 RO's(8) Advised re Funding of A/C's Petty Cash	238SS	CEO	8
264 RO's Provide Budget Estimates to Area Co-ordinator			0
265 Area Co-Ordinators to Check & Provide Budgets	240SS		0
266 Budgets Viewed/Approved	241	CEO	264
267 RO's Advised of Approved Budgets	242FF	CEO	8
268 Confirm 2nd Funding Lodgement Date with Bank	245SS-14d	EOE	8
269 Head Office Finance Instructed to Issue 2nd Funding	361SF-42d	EOE	8
270 Advise Bank of Individual 2nd Funding Amounts	243	EOE	8
271 Advise RO's Date 2nd Funding Available and Amount	246	CEO	8
455 Receive, Check and Post Monthly Cashbooks		AS,ECA	2016
272 LIAISON WITH TRAVEL AGENTS		AS	912
273 Write to TAA to Order/Obtain Membership Label	252SF-18d	ECDE	16
274 Write to Travel Agents Seeking Participation/Referrals	253SF-3d	ECDE	16
275 Collate Responses from Travel Agents	254SF-27d	ECDE	184
276 Pack E1's	273SF-39d	ECDE	24

277 Despatch E1's to Travel Agents	273SS-3d	ECDE	8
278 OVERSEAS SUPPLIES		EOE	536
279 Confirm all Supplies Available	262SF-50d	EOE	0
281 Advise Print Link of Required Delivery Schedule	262SF-60d	EOE	8
283 Assess Requirements per Post	279FF-25d	EOE	8
284 Confirm Requirements per Post (re unusual ever	262SF-50d	EOE	8
285 Raise & Despatch Consignment Notes E148's to 315SF-27d		EOE	16
286 BULK SUPPLIES		EOE	808
287 Confirm All Bulk Supplies Available	268SF-47d	EOE	0
288 Advise Print Link of Required Delivery Schedule	269SF-60d	EOE	8
289 Identify RO's Consignment Delivery Address	268SF-4d,294FS-30	ECST	24
290 Raise Consignment Notes E145	269SF	EOE	40
291 Despatch E145's to Print Link	315SF-20d	EOE	40
292 Receive CEO copies of Consignment Notes from 269FS-3d		EOE	88
293 ANNOUNCEMENT OF KEY DATES		CEO	2128
294 Announcement of Key Dates	361SS-112d		0
295 Provide Information to Shipping Companies re E		EOE	8
296 Contact Fishing Co. HQ and Make Arrangements		CEO	96
297 Confirm with Defence HQ re O'seas Movements	273FS-64d	EOE	144
298 Identify No's of Defence Personnel re Individual		EOE	504
299 Liaise with Defence HQ and MFAT re Isolated G	277FS-9d	EOE	104
301 Prepare Solutions/Options for Isolated Groups	276	EOE	8
302 Designate Defence Force Supplies to ORO's	279SS-20d	EOE	8
303 Confirm all Scheduled Arrangement with Agency	273SS-47d	EOE	8
304 Liaise with Internal Affairs re Significant Events		EOP	568
435 Dispatch Returning Officers Election Diary		DCEO	8
308 GOVERNOR GENERALS WARRANT	294FF-3d		0
309 TRAINING BY RO's		DCEO	152
312 Training Undertaken by RO's	361SF-2d		0
313 Rolls Distributed to RO's	361SF-9d	DCEO	24
314 RO's Issue Polling Day Supplies	290SS		0
315 WRIT DAY	315FF-10d		0
316 PARTY REGISTRATION AND PARTY LISTS		DCEO	2008
317 Party List Procedure Forms to Parties Finalised	315SF-78d	DCEO	8
318 Obtain Provisional Party Lists progressively from		DCEO	440
319 Confirm Registered Parties with Electoral Comm	294SS	DCEO	8
320 Receipt of Interim Party List Names at CEO	299SS-64d	DCEO	560
480 Receipt of Final Party List Names at CEO	298	CEO	56
321 Check Party List Consent Forms	294SS-41d	EOP	136
322 Confirm Acceptance of Party List to Registered F	302SS	EOP	56
323 Forward Party Lists to Advertising Agency	302SS	EOP	144
324 Distribute Party Lists E15 by Courier to NZ R/O's	315FF-10d	EOP	8

325 Distribute Party Lists E15 by fax or Courier to Overseas Registered Parties	315SS-16d	EOP	8
500 Registered Parties Sign off Party Lists	303	DCEO	8
326 ELECTION DAY & NIGHT ARRANGEMENTS		CEO	976
327 Identify & Invite Persons to be Present on Election Night	361SF-49d	CEO	288
328 Confirm Persons to be Present on Election Night	361SF-12d	CEO	8
331 Arrange Election Day Administration	361SF	EOE	128
332 Arrange Itinerary for Overseas Guests	361SF-19d	DCEO	96
333 NOMINATION DAY- Final Nominations for Candidates	361FF-24d	DCEO	8
334 NOMINATION PROCEDURES AND PRINTING		DCEO	640
306 Chromalin Proofs Approved Printed & Despatched	315SF-6d	DCEO	16
307 RO's Addresses Provided to Printing Industry Network	318SF-14d	SOE	88
335 Nomination Receipt Procedures Circular Finalised		DCEO	8
336 Calling of Nominations by R/O's		DCEO	56
337 Receipt of Nominations at CEO from R/O's		DCEO	56
338 Data input into ballot paper format at CEO		ER	56
339 Data checked against Nomination Paper		DCEO	56
340 Data forwarded to typesetter daily		ER	56
341 Typeset proofs checked at CEO	319	DCEO	40
458 Final Ballot paper sent to R/O's for confirmation		DCEO	8
459 Ballot paper sign off completed by R/O			0
460 Ballot papers filmed by typesetter			0
461 Ballot paper film couriered to printers	328	DCEO	8
462 Ballot papers printed	327		0
463 Ballot papers distributed to R/O's			0
342 Early Voting Commences	315SS		0
464 SPECIAL VOTING E2		DCEO	112
465 Typesetter Creates special ballot papers			0
466 GP Print provide masters for all electorates			0
467 Distribute E2 Masters by courier or fax to Overseas RO's	315		0
468 Distribute E2 Masters by courier to NZ R/O's	315		0
474 Distribute bulk E2A & E2B's to R/O's	336		0
343 SUPPLEMENTARY GAZETTE		EOP	216
344 Place Order / Liaise with Gazette Clerk	346SF-14d	EOP	8
345 Advise RO's of Availability of Supplementary Gazette	235SS	EOP	8
346 Collate RO's Responses/Prepare Proof	234	EOP	16
347 Send Proof to Gazette Office	347SF-1d	EOP	8
348 Check Proof & Approve to Print	361SF-4d	EOP	8
349 Confirm with Minister of Justice re Availability for Printing		EOP	8
350 Documentation Prepared for Minister & General	347SF	EOP	8
351 Despatch Document to Ministers Office for Signature	349FF	EOP	8
352 Supplementary Gazette Published	361SF-2d	EOP	8
353 Despatch Supp Gazette to Relevant RO's by Fax	351SS	EOP	8
354 E39		EOE	688
475 Forms Drafted		EOE	272
355 1-4 Versions of E39 Order Placed with GP Print	234FF	EOE	8

356 1st Proof Received from GP Print & Proofed	356FS+1d	EOE	32
357 Supplementary Gazette Incorporated in E39 by C	351SS	EOE	8
358 E39 Despatched to RO's	361FS+1d	EOE	8
359 ELECTION DAY			0
360 POST ELECTION ACTIVITY		EOE	6192
361 Arrange Payment of RO's and A/C's 1st Portion	361FS-13d	SOE	88
362 Re-confirm Post Election Day Timetable for RO's	361FS-4d	DCEO	8
363 Arrange Destruction of Candidates Expenses for	361FS+1d	EOE	8
364 Receive Training Observation Checklists from A	361FS+3d	ECST	40
365 Election Convictions Advised to EEC	387FS+2d	ECST	864
366 Receipt of E171's at CEO	387FS+5d	ECST	88
367 Receipt of Special Votes Schedule E42D at CEC	361SS-1d	AS	104
476 Receipt of Special Votes Schedule E120B at CE		ECST,DCEO	64
477 Receipt of Special Votes Schedule E120C at CE		ECST,DCEO	256
457 Arrange Payment Of R/O's Training Fees	365SS-10d	SOE	136
368 Receive Copy of list of Non Qualified Electors fr		ECST	104
369 AC's Reports Received at CEO	387FS+13d	ECST	8
370 Certificate of Completion Received Checked & C	361FS+20d	ECST	432
371 RO's Financial Records , Received, Checked & C	361FS+20d	SOE	432
372 Prepare & Post Amending Journals	377SS	SOE	128
374 Process Final Payment to RO's and A/C's	377SS	SOE	416
375 Pay Final Tax for RO Payments	379SS+7d	AS	536
376 Advise Head Office Finance of ACC Calculation:	379FS+2d	SOE	16
377 Collate E1 feedback responses	361FS-59d	AS	776
378 OFFICIAL COUNT COMPLETED		EOP	824
379 Confirmation of Election Night Results Changes	361FS+2d	ECST,CEO	16
380 Commence Official Count	361FS+4d		0
381 RO's Public Declaration of Results	361FS+10d		0
382 Receipt of Public Declaration by CEO	387SS	ECST	24
383 RO's Obtain Returns of Candidates Election Exp	387FF+67d		0
384 RETURN OF WRIT	294SS+50d		0
385 Receive & Check RO's E39's	387SS	EOP	32
481 Receive & Check RO's E31D & E, E32J	391SS-1d	ECST	56
441 Party Seat Allocation Determined by CEO	392	CEO	8
442 RO's Stats Cleared by CEO and RO Advised	393	ECST	48
386 Send Materials to the House	394SS		0
387 RECEIPT OF SPECIAL VOTES	361SS+10d		0
388 E9 COMPILATION		EOP	656
390 Enter Data from E39 into E9 tables & Final Resu	395	ER	40
391 E9 Data & Order for E9 forwarded to GP Print	400	EOP	8
392 Proof Printing	401FS+3d	EOP	80
393 E9 Approved to Print	402FF	EOP	8
394 E9 available for Tabling in Parliament	403FS+3d	EOP	8
395 ELECTORATE CANDIDATES DEPOSITS		SOE	448
396 Determine Candidates Due Refund of Nominatio		SOE	88

397 Prepare Standard Letters to Candidates/Agents	407SS	SOE	72
398 Raise & Despatch Trust Account Cheques and L	407SS	SOE	64
399 ORO's E42's RECEIVED		EOE	40
405 REVIEWS		DCEO	1768
406 Election Night	361FS+14d	CEO,EOE	16
407 CEOs Debriefing Stage I	420SF-16d	CEO	24
408 Print Link Debriefing Stage I	420SF-16d	EOE	24
409 SERCO Distribution Debriefing	420SF-13d	EOP	40
410 Review of Allocation & Distribution of E2	420SF-12d	EOP	16
411 Set SERCO Reusable Standards	361FS+18d	EOP	8
412 Publicity Strategy with Advertising Agency	361FS+23d	CEO	8
413 RO's Debriefing Seminars Auck, ChCh, Wgton	361FS+24d	EOP	24
414 Courier	390FS+16d	EOE	8
415 Print Link Debriefing Stage II		EOE	8
416 Arrange Reviews with Agencies eg MFAT, EEC,	361FS+54d	DCEO	8
417 IRD	361FS+61d	EOE	8
418 AC's Debriefing	420FS-12d	EOP	8
419 Review Proposals for Changing Forms		EOP	352
420 Standard Forms	420FS+44d	DCEO	8
421 Major Forms	361FS+91d	DCEO	112
422 Training Evaluation RO's & DRO's	361FS+90d	EOP	120
423 Review SERCO Report & Stocktake	418FS+48d	EOP	8
424 Complaints Received	432SF-30d	CEO	8
425 Prepare General Election Review Document	361FS+112d	CEO,DCEO	160
426 Establish Future Training Requirements	429	DCEO	16
427 CEO's Debriefing Stage II	381FS-58d	CEO	8
428 Bank	377FS+15d	EOE	8
429 PERFORMANCE AGREEMENTS		CEO	1512
430 Review Performance Schedule Requirements	150FS+18d	EOP	16
431 Review Performance Agreement Content for RC	379FS+10d	EOP	8
432 Review Job Descriptions Area Co-ordinators	439SS	EOP	8
433 Evaluate RO's Against Perf Agreement & Provid	379FS+10d	EOP	360
434 Evaluate AC's Against Perf Agreement & Provid	441FS+10d	EOP	80

Duration	Start	End
324	20/06/1995 8:00	25/09/1996 17:00
163	20/06/1995 8:00	15/02/1996 17:00
77	20/06/1995 8:00	05/10/1995 8:00
86	05/10/1995 8:00	15/02/1996 17:00
183	04/12/1995 8:00	30/08/1996 17:00
177	12/12/1995 8:00	30/08/1996 17:00
67	01/03/1996 8:00	07/06/1996 17:00
99	04/12/1995 8:00	06/05/1996 17:00
1	18/04/1996 8:00	18/04/1996 17:00
147	18/01/1996 8:00	17/08/1996 17:00
147	18/01/1996 8:00	17/08/1996 17:00
91	01/04/1996 8:00	09/08/1996 17:00
69	13/05/1996 8:00	16/08/1996 17:00
38	28/06/1996 8:00	19/08/1996 17:00
81	06/05/1996 8:00	26/08/1996 17:00
3	24/06/1996 8:00	26/06/1996 17:00
74	06/05/1996 8:00	16/08/1996 17:00
72	17/05/1996 8:00	26/08/1996 17:00
146	18/01/1996 8:00	16/08/1996 17:00
141	18/01/1996 8:00	09/08/1996 17:00
84	19/04/1996 8:00	16/08/1996 17:00
162	18/12/1995 8:00	16/08/1996 17:00
117	01/03/1996 8:00	16/08/1996 17:00
86	10/04/1996 8:00	09/08/1996 17:00
117	01/03/1996 8:00	16/08/1996 17:00
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101	15/11/1995 8:00	18/04/1996 17:00
93	07/12/1995 8:00	01/05/1996 17:00
28	19/01/1996 8:00	29/02/1996 17:00
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1	17/02/1995 8:00	17/02/1995 17:00
258	27/04/1995 8:00	10/05/1996 17:00
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342	14/11/1995 8:00	28/02/1997 17:00
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255	14/11/1995 8:00	30/10/1996 17:00
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122	04/12/1995 8:00	07/06/1996 17:00
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1	24/06/1996 8:00	24/06/1996 17:00

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1	21/01/1997 8:00	21/01/1997 17:00
1	04/11/1996 8:00	04/11/1996 17:00
29	21/01/1997 8:00	28/02/1997 17:00
1	21/01/1997 8:00	21/01/1997 17:00
14	11/02/1997 8:00	28/02/1997 17:00
15	10/02/1997 8:00	28/02/1997 17:00
1	08/01/1997 8:00	08/01/1997 17:00
1	28/01/1997 8:00	29/01/1997 8:00
10	12/03/1997 8:00	25/03/1997 17:00
2	03/03/1997 8:00	04/03/1997 17:00
1	14/02/1997 8:00	14/02/1997 17:00
1	07/02/1997 8:00	07/02/1997 17:00
130	06/11/1996 8:00	06/05/1997 17:00
2	06/11/1996 8:00	07/11/1996 17:00
1	05/02/1997 8:00	05/02/1997 17:00
1	05/02/1997 8:00	05/02/1997 17:00
45	05/02/1997 8:00	08/04/1997 17:00
10	23/04/1997 8:00	06/05/1997 17:00