

CHAPTER 9

APPLICATION FOR BALLOT BY MAIL

SECTION A: REVIEW OF APPLICATION BY EARLY VOTING CLERK. [Sec. 86.001]

1. Early voting clerk receives application for ballot by mail.
2. Early voting clerk reviews application to determine if voter is qualified to vote in the election.
3. Early voting clerk checks residence address on application with address on list of registered voters.
 - a. Clerk determines address is the SAME, and mails balloting materials, ballot envelope, and carrier envelope to the voter.

OR

- b. Clerk determines that the address on the application and the list of registered voters is DIFFERENT.
 - Clerk mails balloting materials, ballot envelope, carrier envelope, and statement of residence.
 - Clerk stamps or writes the following statement on the outside of the carrier envelope before mailing: "STATEMENT FORM ENCLOSED."
4. Clerk observes an "S" notation next to voter's name on the list of registered voters.
 - a. Clerk mails balloting materials, ballot envelope, carrier envelope, and statement of residence.
 - b. Clerk stamps or writes the following statement on the outside of the carrier envelope before mailing: "STATEMENT FORM ENCLOSED."

SECTION B: VOTED BALLOTING MATERIALS RECEIVED BY EARLY VOTING CLERK [Sec. 86.011]

1. Clerk properly and timely receives marked carrier envelope from the voter.
2. Clerk matches carrier envelope with application for ballot by mail and places it in jacket envelope for delivery to ballot board.
3. Clerk delivers ballots voted by mail to early ballot board judge.

SECTION C: EARLY BALLOT BOARD QUALIFICATION OF MAIL BALLOTS

Refer to "Early Voting Ballot Board" section.