

Home workbook

Ordinary Vote Issuing Officers/ Ballot Box Guards

NAME

ADDRESS

POLLING PLACE

Introduction

This workbook contains a series of exercises which are designed to assist you to develop your understanding of your functions on Polling Day.

All questions are based on the ‘Polling Place Procedures’ manual. It is necessary to read the procedures thoroughly before attempting to answer the questions in this workbook. Answers are provided at the back of this workbook, but you should resist the temptation to look at the model answers before you have written your answers.

Although the questions do not address every detail of polling place procedures, it is important that you understand everything contained in your ‘Polling Place Procedures’ manual.

If anything is unclear, make a note of it in the space provided at the end of this workbook. You should discuss these points with the Officer-in-Charge of your Polling Place.

Please bring this completed workbook and your ‘Polling Place Procedures’ manual with you on polling day.

You will be asked to return this completed home workbook to the OIC.

NOTE: Even though you will be asked to return your ‘Polling Place Procedures’ manual at the end of polling day, feel free to ~~highlight~~ or underline important sections (the procedures will be reprinted for the next election).

Exercises

1 Introduction

1.1 What is the role of a Polling Official?

1.2 What should you do if you have not received your ‘Offer of Employment’ form and your taxation form?

1.3 What are the differences between party workers and scrutineers?

2 Before Polling

2.1 How will you know the address of your polling place?

2.2 By what time must you arrive at the Polling Place on Polling Day?

2.3 What steps must be followed every time you are issued with ballot papers?

2.4 Name some of the materials you will have at your issuing point?

3 Polling

3.1 What precautions must you take to ensure the security of ballot papers?

3.2 If you run short of any election forms what should you do?

3.3 What are the three questions you must ask electors before issuing ballot papers?

3.4 What is a Certified List?

3.5 What do you do if you can not find the elector’s name on the Certified List?

3.6 If an elector’s address differs from that shown on the Certified List what should you do?

3.7 What should you do if the elector’s name is marked as having already voted?

3.8 How do you mark off an elector’s name on the Certified List?

3.9 What is an ordinary vote?

3.10 When should an ordinary vote be issued and what instructions should be given to the voter?

3.11 What do you do if you make a mistake when marking the Certified List?

3.12 What must you use to mark the Certified List?

3.13 **Mark the name Jennifer June Bendall off the Certified List on the following page.**

3.14 **You** find you have marked the wrong name **off**, the elector's name is really **Jill Rosemary Bendall**. Show (on the following page) how you would correct this error.

4201N	← ERROR	4301E	← Benedetto Leo	58 Elliott Ave Balw
4202F	← Bell Penelope Susan	4302L	← Ben Galim Gil	54 Urquhart St Hwthn
4203M	← Bell Peter	4303D	← Ben Galim Wendy	17 Harold St Hwthn E
4204E	← Bell Rolly	4304K	← Benge Brigitte	78 Panoramic Rd Balw N
4205L	← Bell Richard Colin	4305C	← Benger Brian Garfield	3/3 Sackville St Kew
4206D	← Bell Richard Lawrence	4306J	← Benger Catherine Elaine	6 Queen St Kew
4207K	← Bell Robert James	43078	← Benham Irene Cecile	7/46 Disraeli St Kew
4208C	← Bell Rosslyn May	4308H	← Beninca Anthony Francis	6 Barton St Hwthn
4209J	← Bell Ruth	4309A	← Beninca Gina Therese	1/38 Jurang St Balw
4210E	← Bell Sally Elizabeth	4310K	← Beninca Joseph Angelo	6 Queen St Kew
4211L	← Bell Samantha Jane	4311C	← Beninca Maria	3/20 Hartwood St Kew E
4212D	← Bell Simon Michael	4312J	← Beninca Patrick Augustine	6 Wynette Ave Balw
4213K	← Bell Stephen Douglas	4313B	← Beninca Peter Carl	2/8 Hartington St Kew
4214C	← Bell Stuart Elliott	4314H	← Benini Mario	3 Greive St Balw N
4215J	← Bell Susan Elizabeth	4315A	← Benjamin Barbara	3 Greive St Balw N
42168	← Bell Susan Jean	4316G	← Benjamin Catherine Doreen	3 Greive St Balw N
4217H	← Bell Tim Stephen	4317N	← Benjamin Damon Peter	12 Victoria Ave Cntrbry
4218A	← Bell Timothy John	4318F	← Benjamin Geoffrey Albert	31 Auburn Pde Hwthn E
4219G	← Bell Vivienne Margaret	4319M	← Benjamin Michael Ralph	12 Victoria Ave Cntrbry
4220C	← Bell William Howard	4320H	← Benjamin Paul David	143 Brougham St Kew
4221J	← Bell Yvonne Suzanne	4321A	← Benjamin Peter	143 Brougham St Kew
4222B	← Bella Adriana	4322G	← Benjamin Doreen	21 Smythe Ave Sy Hls
4223H	← Bella Simone	4323N	← Benjamin David	50 Panoramic Rd Balw N
4224I	← Bella Susi Joan	4324F	← Benjamin John	21 Smythe Ave Sy Hls
4225G	← Bellairs David William	4325M	← Bennett Bruce John	6/34 Ridgeway Ave Kew
4226N	← Bellairs Esther Siouling	4326E	← Bennett Cameron Hugh	38 Panoramic Rd Balw N
4227F	← Bellairs Garry Leroy	4327L	← Bennett Catherine Jane	93 Liddiard St Hwthn
4228M	← Bellairs Robin Elizabeth Burnside	4328B	← Bennett Catherine Therese	22 Henrietta St Hwthn
4229E	← Bellamy Lisa Catherine	4329B	← Bennett Celeste Smythe	1/23 Park St Hwthn
4230A	← Bellchambers Harold Francis	4330B	← Bennett Charles Robert	3 Havelock Rd Hwthn E
4231G	← Bellchambers Justin Roger	4339H	← Bennett Christopher Frederick	3/126 Brougham St Kew
4232H	← Bellchambers Nicole Lisa	4340O	← Bennett Christopher Stephen	3/126 Brougham St Kew
4233F	← Bellchambers Olga Linnie	4341K	← Bennett Coral Jennifer	27/3 Kireep Rd Balw
4234M	← Bellchambers Paul Jack	4342C	← Bennett David Bernard	3/29 Mary St Kew
4235E	← Bellesis Andreas Labros	4343J	← Bennett David Meredith	7 Trafalgar Rd Cam
4236L	← Bellesis John	43448	← Bennett Dean	7 Trafalgar Rd Cam
4237O	← Bellette Janet	4345H	← Bennett Donald Dean	12 Victoria Gr Hwthn E
4238K	← Belletty Malcolm Adam William	4346A	← Bennett Edna Elizabeth	3 Lorne Gr Cam
4239C	← Belleville Anne Louise	4347G	← Bennett Elinor Winifred	3 Lorne Gr Cam
4240M	← Belleville Denise Marie	4348N	← Bennett Enid Margaret	3 Lorne Gr Cam
4241E	← Belleville Francis	4349F	← Bennett Geoffrey Donald	3 Walbourn Dr Kew E
4242L	← Belleville Geoff	4350B	← Bennett Geoffrey Richard	629 Riverside Rd Cam
4243O	← Belleville Jennifer	4351H	← Bennett Gerta	22 Queen St Kew
4244K	← Belleville Katherine Mary	4352A	← Bennett Graham Stewart	22 Queen St Kew
4245C	← Belleville Timothy Michael	4353G	← Bennett Gwenneth Louise	2 Haines St Hwthn
4246J	← Bellow Carol Lesley	4354N	← Bennett Harold Walter	17 Wrixon St Kew
42478	← Belli Amalia	4355F	← Bennett Inez Frances	19 Elaroe Ave Cam
4248H	← Belli Dino	4356M	← Bennett Jacques Paul	5 Pretoria St Balw
4249A	← Bellian John	4357E	← Bennett Janet Frances	143 Mountain View Rd Balw N
4250K	← Bellian Robin David	4358L	← Bennett Jean Edna	4 Banool Rd Sy Hls
4251C	← Belling David	4359D	← Bennett Jean Niven	17 Wrixon St Kew
4252J	← Belling Judith Rosemary	4360N	← Bennett Jeanette Margaret	143 Mountain View Rd Balw N
42538	← Belling Stanley Norman	4361F	← Bennett Jennifer Catherine	143 Mountain View Rd Balw N
4254H	← Bellini Ermanno	4362M	← Bennett Jennifer Marie	5 Pretoria St Balw
4255A	← Bellini Evelyn	4363E	← Bennett Jocelyn Denise	3/18 St Helens Rd Hwthn E
4256G	← Bellistri Domenico	4364L	← Bennett Johanna Katherine	1a Hambleton Rd Hwthn
4257N	← Bellistri Salvatore	4365D	← Bennett John Mark	1 Sanctuary Cl Balw
4258F	← Belton Georgina Alexis	4366K	← Bennett John Porter	1a Hambleton Rd Hwthn
4259M	← Belton Lee	4367C	← Bennett Josephine Constance	1a Hambleton Rd Hwthn
4260H	← Beltrame Carmela	4368J	← Bennett Julianne Marie	10 Chatham Rd Cntrbry
4261A	← Beltrame Denis Paul	4369B	← Bennett Kate Annalee	71 Warburton Rd Cntrbry
4262G	← Beltrame Val	4370L	← Bennett Kathleen	1/354 Belmont Rd Box Hl N
4263N	← Beltrame Wilma Catherine	4371D	← Bennett Kendall John	8 Violet Gr Hwthn
4264F	← Belyea Anne Irving	4372K	← Bennett Leanne Marie	2 Hamilton St Kew E
4265M	← Belyea Ian Herbert	4373C	← Bennett Linda Jane	10/30 Barnsbury Rd Balw
4266E	← Belz Florence Marjorie	4374J	← Bennett Lois Susan	8 Garderia Rd Balw N
4267L	← Benaim Shirley Catherine	43758	← Bennett Louis Austin	10 Lawes St Hwthn
4268D	← Benallack Jodie Lee	4376H	← Bennett Lynette Margaret	8 Violet Gr Hwthn
4269K	← Benallack Pauline Estelle	4377A	← Bennett Margaret Ann	8 Garderia Rd Balw N
4270F	← Benallack Stephen Roger	4378G	← Bennett Margaret Isabel	87 Kilby Rd Kew E
4271M	← Benary Brigitte Keren	4379I	← Bennett Margaret Jean	8 Violet Gr Hwthn
4272E	← Benary Neil Leon	4380J	← Bennett Margaret Kathleen	2 Hamilton St Kew E
4273L	← Benary Suzanne Marguerite	4381B	← Bennett Margaret Terry	22 Rubens Gr Cntrbry
4274O	← Benau Irma	4382H	← Bennett Mark David	1/354 Belmont Rd Box Hl N
4275K	← Benavides Ricardo Octavio	4383A	← Bennett Mary Patricia	8 Violet Gr Hwthn
4276C	← Bence Alexander Elliott	4384G	← Bennett Matthew Campbell	340 Auburn Rd Hwthn
4277J	← Bence Christopher Robin	4385N	← Bennett Megan Elizabeth	340 Auburn Rd Hwthn
42788	← Bence Suelien Mary	4386F	← Bennett Nadine Anne	340 Auburn Rd Hwthn
4279H	← Bence Timothy Edward Harley	4387M	← Bennett Norman James Herbert	10 Goldthorns Ave Kew E
4280O	← Bench Harry Heinz	4388E	← Bennett Pamela Elizabeth	66 The Boulevard Balw N
4281K	← Bench Viktoria Charlotte	4389L	← Bennett Patricia Anne	66 The Boulevard Balw N
4282C	← Benda Elizabeth Anne	4390G	← Bennett Paul Ashley	66 The Boulevard Balw N
4283J	← Bendall Eileen Mary	4391N	← Bennett Paul David	66 The Boulevard Balw N
42848	← Bendall Jennifer June	4392F	← Bennett Paul Raymond	66 The Boulevard Balw N
4285H	← Bendall Jill Rosemary	4393M	← Bennett Pauline June	17 Fermanagh Rd Cam
4286A	← Bendall Leon Francis	4394E	← Bennett Pauline Meredith	39 Northcote Ave Balw
42876	← Bendall Lois Margaret	4395L	← Bennett Peter Gordon	1 Urquhart St Hwthn
4288N	← Bendall Patricia Mary	4396D		
4289F	← Bendall Paul Anthony	4397K		
4290H	← Ben David Fay	4398C		
4291H	← Ben David Ian	4399J		
4292A	← Bendell End Felicity	4400D		
42936	← Bendell Leonard James			
4294N	← Bender Jacquelyn Claire			
4295F	← Bendig Gwendoline Mary			
4296M	← Bendle Anne Geraldine			
4297E	← Bendle Graeme Andrew			
4298L	← Bendle Stanley Arthur			
4299D	← Bendoricchio Mario			
4300M	← Bendoricchio Regina			

3.15 Describe the steps you would take if a voter claims to have spoilt his/her ballot paper.

3.16 What are the different types of Declaration Votes issued in a Polling Place?

3.17 If a voter needs assistance in completing their ballot papers, who may assist them?

3.18 If a voter delivers a Postal Vote to you, what should you do?

4 After Polling

4.1 What may scrutineers do?

4.2 What may scrutineers not do?

4.3 What happens to unused ballot papers?

4.4 What details must be completed on the inside cover of the Certified List?

4.5 Please indicate if the House of Representative ballot papers (starting on page 10) are formal or informal and the reason for your decision.

4.6 Please indicate whether the above or below the line sections of the Senate ballot papers (starting on page 13) are formal or informal and then which section you would count.



1

BALLOT PAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

Number the
boxes **from 1 to 5**
in the **order** of
your **choice**.

3

SMITH, Jack
INDEPENDENT

2

MELBA, Ellie
SINGERS PARTY

4

KELLY, Ed
BUSH RANGERS PARTY

5

WILSON, Anthea
PURPLE PARTY

1

SULLIVAN, Arthur
INDEPENDENT

SAMPLE

Remember...number every box
to make your vote count

Formal ☐ Informal ☐
Reason _____



2

BALLOTPAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

Number the
boxes **from 1 to 5**
in the **order** of
your **choice**.

X

SMITH, Jack
INDEPENDENT

2

MELBA, Ellie
SINGERS PARTY

5

KELLY, Ed
BUSH RANGERS PARTY

4

WILSON, Anthea
PURPLE PARTY

3

SULLIVAN, Arthur
INDEPENDENT

SAMPLE

Remember...number every box
to make your vote count

Formal ☐ Informal ☐
Reason _____



3

BALLOTPAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

Number the
boxes **from 1 to 5**
in the **order** of
your **choice**.

☐

SMITH, Jack
INDEPENDENT

d

MELBA, Ellie
SINGERS PARTY

☐

KELLY, Ed
BUSH RANGERS PARTY

☐

WILSON, Anthea
PURPLE PARTY

☐

SULLIVAN, Arthur
INDEPENDENT

SAMPLE

Remember...number every box
to make your vote count

Formal ☐ Informal ☐
Reason _____



4

BALLOT PAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

Number the
boxes **from 1 to 5**
in the **order** of
your **choice**.

☐

SMITH, Jack
INDEPENDENT

2

MELBA, Ellie
SINGERS PARTY

3

KELLY, Ed
BUSH RANGERS PARTY

4

WILSON, Anthea
PURPLE PARTY

5

SULLIVAN, Arthur
INDEPENDENT

SAMPLE

Remember...number every box
to make your vote count

Formal ☐ Informal ☐
Reason _____



BALLOT PAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

**Number the
boxes from 1 to 5
in the order of
your choice.**

☒ 3	SMITH, Jack INDEPENDENT
☐ 1	MELBA, Ellie SINGERS PARTY
☐ 2	KELLY, Ed BUSH RANGERS PARTY
☐	WILSON, Anthea PURPLE PARTY
☐	SULLIVAN, Arthur INDEPENDENT

**Remember...number every box
to make your vote count**

AEC

SAMPLE

Formal ☐ informal ☐
Reason _____



BALLOT PAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

**Number the
boxes from 1 to 5
in the order of
your choice.**

☒ 4	SMITH, Jack INDEPENDENT
☐ 2	MELBA, Ellie SINGERS PARTY
☐ 3	KELLY, Ed BUSH RANGERS PARTY
☐	WILSON, Anthea PURPLE PARTY
☐ 1	SULLIVAN, Arthur INDEPENDENT

**Remember...number every box
to make your vote count**

AEC

SAMPLE

Formal ☐ Informal ☐
Reason _____



BALLOT PAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

**Number the
boxes from 1 to 5
in the order of
your choice.**

☐	SMITH, Jack INDEPENDENT
☐	MELBA, Ellie SINGERS PARTY
☐	KELLY, Ed BUSH RANGERS PARTY
☐	WILSON, Anthea PURPLE PARTY
☐	SULLIVAN, Arthur INDEPENDENT

**Remember...number every box
to make your vote count**

AEC

SAMPLE

Formal ☐ Informal ☐
Reason _____



BALLOT PAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

**Number the
boxes from 1 to 5
in the order of
your choice.**

☐ 6	SMITH, Jack INDEPENDENT
☐ 5	MELBA, Ellie SINGERS PARTY
☐ 4	KELLY, Ed BUSH RANGERS PARTY
☐ 3	WILSON, Anthea PURPLE PARTY
☐ 2	SULLIVAN, Arthur INDEPENDENT
☐ 1	SIMPSON, Bert

**Remember...number every box
to make your vote count**

AEC

SAMPLE

Formal ☐ Informal ☐
Reason _____

9



BALLOT PAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

Number the
boxes from 1 to 5
in the order of
your choice.

5

SMITH, Jack
INDEPENDENT

2

MELBA, Ellie
BINGERS PARTY

1

KELLY, Ed
BUSH RANGERS PARTY

4

WILSON, Anthea
PURPLE PARTY

3

SULLIVAN, Arthur
INDEPENDENT

Save
the
planet

SAMPLE

Remember...number every box
to make your vote count

Formal ☐ informal ☐
Reason _____

10



BALLOT PAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

Number the
boxes from 1 to 5
in the order of
your choice.

3

SMITH, Jack
INDEPENDENT

3

MELBA, Ellie
BINGERS PARTY

2

KELLY, Ed
BUSH RANGERS PARTY

1

WILSON, Anthea
PURPLE PARTY

4

SULLIVAN, Arthur
INDEPENDENT

SAMPLE

Remember...number every box
to make your vote count

Formal ☐ Informal ☐
Reason _____

11



BALLOT PAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

Number the
boxes from 1 to 5
in the order of
your choice.

2

SMITH, Jack
INDEPENDENT

1

MELBA, Ellie
BINGERS PARTY

4

KELLY, Ed
BUSH RANGERS PARTY

5

WILSON, Anthea
PURPLE PARTY

3

SULLIVAN, Arthur
INDEPENDENT

Go Ellie,
I voted for
you,
Tom
Smith

SAMPLE

Remember...number every box
to make your vote count

Formal ☐ Informal ☐
Reason _____

12



BALLOT PAPER
HOUSE OF REPRESENTATIVES
NEW SOUTH WALES
ELECTORAL DIVISION OF
NINGALOO

Number the
boxes from 1 to 5
in the order of
your choice.

☐

SMITH, Jack
INDEPENDENT

2

☐

MELBA, Ellie
BINGERS PARTY

1

☐

KELLY, Ed
BUSH RANGERS PARTY

5

☐

WILSON, Anthea
PURPLE PARTY

3

☐

SULLIVAN, Arthur
INDEPENDENT

4

SAMPLE

Remember...number every box
to make your vote count

Formal ☐ Informal ☐
Reason _____

SENATE POSTAL BALLOT PAPER
TASMANIA 1993
ELECTION OF 6 SENATORS

**You may vote
in one
of two ways**

ther

By placing the single figure 1 in one and only one of these squares to indicate the voting ticket you wish to adopt as your vote

10

By placing the numbers 1 to 21 in the order of your preference

Fold the ballot paper, place it in the envelope addressed to the Divisional Returning Officer and fasten the envelope.

AEC

A	☐	TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE
B	☐	AUSTRALIAN LABOR PARTY
C	☐	TASMANIA SENATE TEAM
D	☒ ONE	LIBERAL/ NATIONAL PARTY
E	☐	TASMANIAN GREENS
F	☐	CALL TO AUSTRALIA (FRED NILE) PROPOSAL
G	☐	NATURAL LAW PARTY
H	☐	AUSTRALIAN DEMOCRATS
A	☐	TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE
B	☐	AUSTRALIAN LABOR PARTY
C	☐	TASMANIA SENATE TEAM
D	☐	LIBERAL/ NATIONAL PARTY
E	☐	TASMANIAN GREENS
F	☐	CALL TO AUSTRALIA (FRED NILE) GROUP
G	☐	NATURAL LAW PARTY
H	☐	AUSTRALIAN DEMOCRATS
A	☐	TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE
B	☐	AUSTRALIAN LABOR PARTY
C	☐	TASMANIA SENATE TEAM
D	☐	LIBERAL/ NATIONAL PARTY
E	☐	TASMANIAN GREENS
F	☐	CALL TO AUSTRALIA (FRED NILE) GROUP
G	☐	NATURAL LAW PARTY
H	☐	AUSTRALIAN DEMOCRATS

TOP

Formal Informal ☐

BOTTOM

Formal ☐Informal ☐

COUNT

Top ☐Bottom

TOP

Formal ☐

BOTTOM

Formal ☐

COUNT

Top ☐

Bottom ☐

Informal ☐

Informal ☐

You may vote
in one
of two ways

either
By placing the single figure 1
in one and only one of these
squares to indicate the voting
ticket you wish to adopt as
your vote

or
By placing the numbers
1 to 21 in the order of
your preference

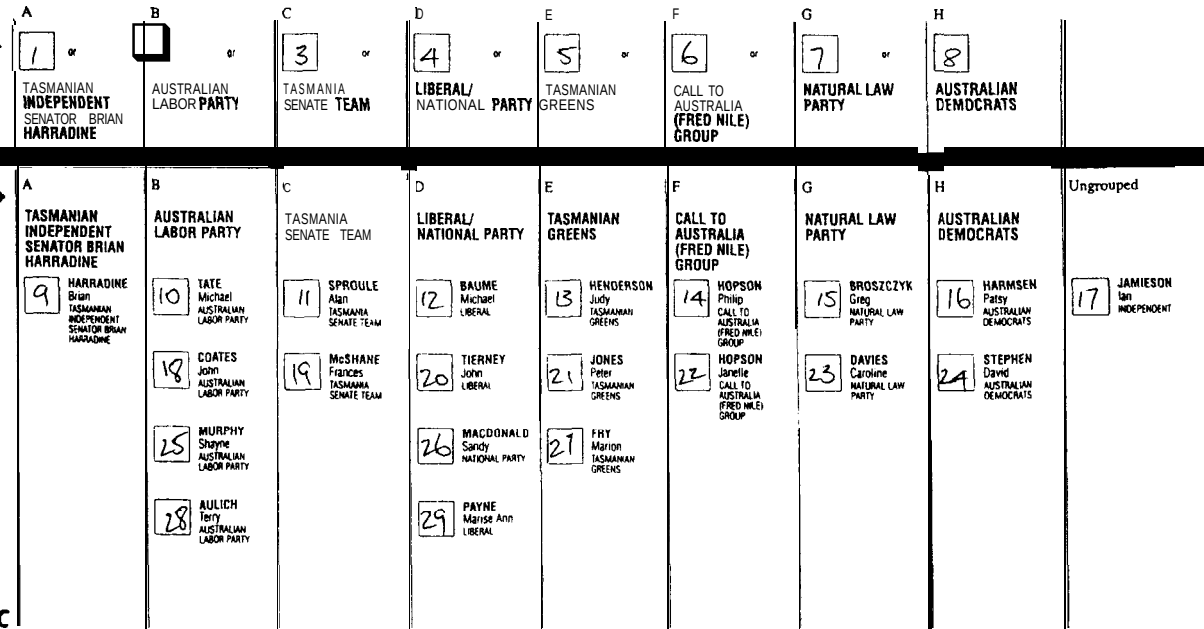
Fold the ballot paper, place it in
the envelope addressed to the
Divisional Returning Officer
and fasten the envelope.

AEC



SENATE POSTAL BALLOT PAPER
ELECTION OF 6 SENATORS

A	☐ or ☐ TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE	B	☐ or ☐ AUSTRALIAN LABOR PARTY	C	☐ or ☐ TASMANIA SENATE TEAM	D	☐ or ☐ LIBERAL/ NATIONAL PARTY	E	☐ or ☐ TASMANIAN GREENS	F	☐ or ☐ CALL TO AUSTRALIA (FRED NILE) GROUP	G	☐ or ☐ NATURAL LAW PARTY	H	☐ or ☐ AUSTRALIAN DEMOCRATS		
A	TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE ☐ 1 HARRADINE Brian TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE	B	AUSTRALIAN LABOR PARTY ☐ 2 TATE Michael AUSTRALIAN LABOR PARTY ☐ 3 COATES John AUSTRALIAN LABOR PARTY ☐ 4 MURPHY Shayne AUSTRALIAN LABOR PARTY ☐ 5 AULICH Terry AUSTRALIAN LABOR PARTY	C	TASMANIA SENATE TEAM ☐ 6 SPROULE Alan TASMANIA SENATE TEAM ☐ 7 McSHANE Frances TASMANIA SENATE TEAM	D	LIBERAL/ NATIONAL PARTY ☐ 8 BAUME Michael LIBERAL ☐ 9 TIERNEY John LIBERAL ☐ 10 MACDONALD Sandy NATIONAL PARTY ☐ 11 PAYNE Marise Ann LIBERAL	E	TASMANIAN GREENS ☐ 12 HENDERSON Judy TASMANIAN GREENS ☐ 13 JONES Peter TASMANIAN GREENS ☐ 14 FRY Marion TASMANIAN GREENS	F	CALL TO AUSTRALIA (FRED NILE) GROUP ☐ 15 HOPSON Philip CALL TO AUSTRALIA (FRED NILE) GROUP ☐ 16 HOPSON Janelle CALL TO AUSTRALIA (FRED NILE) GROUP	G	NATURAL LAW PARTY ☐ 17 BROSCZYK Greg NATURAL LAW PARTY ☐ 18 DAVIES Caroline NATURAL LAW PARTY	H	AUSTRALIAN DEMOCRATS ☐ 19 HARMSEN Patsy AUSTRALIAN DEMOCRATS ☐ 20 STEPHEN David AUSTRALIAN DEMOCRATS		Ungrouted ☐ 25 JAMIESON BRIAN INDEPENDENT

AEC

	TOP	BOTTOM
FORMAL	Formal ☐	Informal ☐
INFORMAL	Formal ☐	Informal ☐
COUNT	Top ☐	Bottom ☐



AEC



SENATE POSTAL BALLOT PAPER
TASMANIA 1993
ELECTION OF 6 SENATORS

W or TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE	H or AUSTRALIAN LABOR PARTY	O or TASMANIA SENATE TEAM	C or LIBERAL/ NATIONAL PARTY	A or TASMANIAN GREENS	R or CALL TO AUSTRALIA (FRED NILE) GROUP	E or NATURAL LAW PARTY	S AUSTRALIAN DEMOCRATS	
A TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE 8 HARRADINE Brian TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE	B AUSTRALIAN LABOR PARTY 16 TATE Michael AUSTRALIAN LABOR PARTY 18 COATES John AUSTRALIAN LABOR PARTY 14 MURPHY Shayne AUSTRALIAN LABOR PARTY 7 AULICH Terry AUSTRALIAN LABOR PARTY	C TASMANIA SENATE TEAM 11 SPROULE Alan TASMANIA SENATE TEAM 11 McSHANE Frances TASMANIA SENATE TEAM	D LIBERAL/ NATIONAL PARTY 19 BAUME Michael LIBERAL 2 TIERNEY John LIBERAL 19 MACDONALD Sandy NATIONAL PARTY 12 PAYNE Maïsse Ann LIBERAL	E TASMANIAN GREENS 17 HENDERSON Judy TASMANIAN GREENS 14 JONES Pipi TASMANIAN GREENS 1 FRY Marion TASMANIAN GREENS	F CALL TO AUSTRALIA (FRED NILE) GROUP 13 HOPSON Philo CALL TO AUSTRALIA (FRED NILE) GROUP 6 HOPSON Janelle CALL TO AUSTRALIA (FRED NILE) GROUP	G NATURAL LAW PARTY 5 BROSCZYK Greg NATURAL LAW PARTY 3 DAVIES Caroline NATURAL LAW PARTY	H AUSTRALIAN DEMOCRATS 4 HARMSEN Patsy AUSTRALIAN DEMOCRATS 15 STEPHEN David AUSTRALIAN DEMOCRATS	I Ungruoped 10 JAMIESON Ian INDEPENDENT

either

or

Fold the ballot paper, place it in the envelope addressed to the Divisional Returning Officer and fasten the envelope.

AEC

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A	B	C	D	E	F	G	H	I
☐ or TASMANIAN INDEPENDENT SENATOR BRIAN HARRAOINE	☐ or AUSTRALIAN LABORPARTY	☐ or TASMANIA SENATE TEAM	☐ or LIBERAL/ NATIONAL PARTY	☐ or TASMANIAN GREENS	☐ or CALL TO AUSTRALIA (FRED NILE) GROUP	☐ or NATURAL LAW PARTY	☐ or AUSTRALIAN DEMOCRATS	☒ I The Au NIGH PARTY
A	B	C	D	E	F	G	H	Ungrouped
TASMANIAN INDEPENDENT SENATOR BRIAN HARRAOINE ☐ HARRADINE Brian TASMANIAN INDEPENDENT SENATOR BRIAN HARRAOINE	AUSTRALIAN LABORPARTY ☐ TATE Michael AUSTRALIAN LABOR PARTY ☐ COATES John AUSTRALIAN LABOR PARTY ☐ MURPHY Shayne AUSTRALIAN LABOR PARTY ☐ ALLICK Terry AUSTRALIAN LABOR PARTY	TASMANIA SENATE TEAM ☐ SPROULE Alan TASMANIA SENATE TEAM ☐ McSHANE FREDERICK TASMANIA SENATE TEAM	LIBERAL/ NATIONAL PARTY ☐ BAUME Michael LIBERAL ☐ TIERNEY John LIBERAL ☐ MACDONALD Sandy NATIONAL PARTY ☐ PAYNE Maïse Ann LIBERAL	TASMANIAN GREENS ☐ HENDERSON Judy TASMANIAN GREENS ☐ JONES Pete TASMANIAN GREENS ☐ FRY Marion TASMANIAN GREENS	CALL TO AUSTRALIA (FRED NILE) GROUP ☐ HOPSON Philip CALL TO AUSTRALIA (FRED NILE) GROUP ☐ HOPSON Janette CALL TO AUSTRALIA (FRED NILE) GROUP	NATURAL LAW PARTY ☐ BROSCZYK Greg NATURAL LAW PARTY ☐ DAVIES Caroline NATURAL LAW PARTY	AUSTRALIAN DEMOCRATS ☐ HARMSER Patsy AUSTRALIAN DEMOCRATS ☐ STEPHEN David AUSTRALIAN DEMOCRATS	☐ JAMIESON Ian INDEPENDENT

A ☐ or ☐ TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE	B ☐ or ☐ AUSTRALIAN LABOR PARTY	C ☐ or ☐ TASMANIA SENATE TEAM	D ☐ or ☐ LIBERAL/ NATIONAL PARTY	E ☐ or ☐ TASMANIAN GREENS	F ☐ or ☐ CALL TO AUSTRALIA (FRED NILE) GROUP	G ☒ or ☐ NATURAL LAW PARTY	H ☐ or ☐ AUSTRALIAN DEMOCRATS	
A TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE ☒ HARRADINE Brian TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE	B AUSTRALIAN LABOR PARTY ☐ 1 TATE Michael AUSTRALIAN LABOR PARTY ☐ 2 COATES John AUSTRALIAN LABOR PARTY ☐ 3 MURPHY Shayne AUSTRALIAN LABOR PARTY ☐ 4 AULICH Terry AUSTRALIAN LABOR PARTY	C TASMANIA SENATE TEAM ☐ 6 SPROULE Alan TASMANIA SENATE TEAM ☐ 5 McSHANE Frances TASMANIA SENATE TEAM	D LIBERAL/ NATIONAL PARTY ☐ 8 BAUME Michael LIBERAL ☐ 7 TIERNEY John LIBERAL ☐ 9 MACDONALD Sandy NATIONAL PARTY ☐ 10 PAYNE Marise Ann LIBERAL	E TASMANIAN GREENS ☐ 13 HENDERSON Judy TASMANIAN GREENS ☐ 12 JONES Peter TASMANIAN GREENS ☐ 11 FRY Marrion TASMANIAN GREENS	F CNL TO AUSTRALIA (FRED NILE) GROUP ☐ 14 HOPSON Philip CALL TO AUSTRALIA (FRED NILE) GROUP ☐ 15 HOPSON Janelle CALL TO AUSTRALIA (FRED NILE) GROUP	G NATURAL LAW PARTY ☐ BRODZCZYK Greg NATURAL LAW PARTY ☐ DAVIES Caroline NATURAL LAW PARTY	H AUSTRALIAN DEMOCRATS ☐ 16 HARMSER Patsy AUSTRALIAN DEMOCRATS ☐ 17 STEPHEN David AUSTRALIAN DEMOCRATS	Ingrouped ☐ 18 JAMIESON Ian INDEPENDENT

A	B	C	D	E	F	G	H	
1 TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE	AUSTRALIAN LABOR PARTY	TASMANIA SENATE TEAM	LIBERAL/ NATIONAL PARTY	TASMANIAN GREENS	CALL TO AUSTRALIA (FRED NILE) GROUP	NATURAL LAW PARTY	AUSTRALIAN DEMOCRATS	
A	B	C	D	E	F	G	H	Ungrouped
TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE 7 HARRADINE Brian TASMANIAN INDEPENDENT SENATOR BRIAN HARRADINE	AUSTRALIAN LABOR PARTY 12 TATE Michael AUSTRALIAN LABOR PARTY 13 COATES John AUSTRALIAN LABOR PARTY 14 MURPHY Shayne AUSTRALIAN LABOR PARTY 15 AULICH Terry AUSTRALIAN LABOR PARTY	TASMANIA SENATE TEAM 1 SPROULE Alan TASMANIA SENATE TEAM 2 McSHANE Frances TASMANIA SENATE TEAM	LIBERAL/ NATIONAL PARTY 16 BAUME Michael LIBERAL 17 TIERNEY John LIBERAL 18 MACDONALD Sandy NATIONAL PARTY 19 PAYNE Marise Ann LIBERAL	TASMANIAN GREENS 3 HENDERSON Judy TASMANIAN GREENS 4 JONES Peter TASMANIAN GREENS 5 FRY Marion TASMANIAN GREENS	CALL TO AUSTRALIA (FRED NILE) GROUP 21 HOPSON Philip CALL TO AUSTRALIA (FRED NILE) GROUP 20 HOPSON Janelle CALL TO AUSTRALIA (FRED NILE) GROUP	NATURAL LAW M A N 8 BROSCZYK Greg NATURAL LAW PARTY 9 DAVIES Caroline NATURAL LAW PARTY	AUSTRALIAN DEMOCRATS 10 HARMSEN Patry AUSTRALIAN DEMOCRATS 11 STEPHEN David AUSTRALIAN DEMOCRATS	6 JAMIESON Ian INDEPENDENT

9

Answers

1 **Introduction**

- 1.1 A Polling Official is responsible to the OIC for the conduct of the polling at a Polling Place. The OIC assigns polling officials to issuing points or to guard the ballot boxes.
- 1.2 Contact the Divisional Office immediately.
- 1.3 Party workers distribute how-to-vote cards and encourage electors to vote for the party or candidate which the party worker supports. This is called ‘canvassing’. Party workers are not allowed to canvass within six (6) metres of an entrance to a Polling Place. provision.

Party workers may enter the Polling Place only once, to record their vote.

An exception is made if an individual party worker is nominated as an assistant by a voter who needs help to complete the ballot paper. Party workers asked to assist voters must remove political badges they are wearing before entering the Polling Place.

Scrutineers are appointed by candidates to observe voting and the counting of votes within the Polling Place. All Scrutineers are required to wear identification badges supplied by you. Scrutineers and party workers will often be the same people.

2 Before Polling

- 2.1 The address of your Polling Place will be on your 'Confirmation of Employment form.
- 2.2 You must arrive by 7.30am
- 2.3 Every time you are issued with ballot papers you must:
- count precisely the total number of individual ballot papers received and tell the OIC if there is a discrepancy; and
 - write the number of ballot papers received on the inside cover of the Certified List.
- 2.4 As well as ballot papers, Ordinary Vote issuing points will have;
- Certified List
 - Elector Information Report
 - special Pentel black pen for marking the Certified List
 - instructional place card
 - Electoral Enrolment Forms
 - Spoilt and Discarded Ballot Paper envelopes

3 Polling

3.1 Ballot Papers must never be left unattended. If a part of the Polling Place is closed at any time, the ballot papers and other material must be removed from the issuing point(s) and put in a secure place. Ballot boxes which are full must remain sealed and be stored in a secure place.

3.2 To avoid running out of ballot papers or any other polling material, your OIC will check remaining supplies at regular intervals and contact the Divisional Office immediately if a shortage of any item is suspected.

If you run short of any election forms, envelopes or ballot papers on polling day and your OIC is unable to obtain additional copies from your DRO quickly enough to supply current demand, you may photocopy or amend forms in order to give electors a vote. If ballot papers are photocopied it is essential that you initial the back of the copy of the ballot paper before giving it to an elector.

3.3 All people seeking an Ordinary Vote must be asked the following questions before being issued with a ballot paper;

- What is your full name?
- Where do you live?
- Have you voted before in this election?

3.4 A Certified List is a copy of the Electoral Roll for the Division, produced for a particular election and certified by the Electoral Commissioner.

3.5 If you cannot find the name on the Certified List you should;

- ask if the name has been changed
- ask the elector to PRINT the name on a piece of paper and recheck the Certified List.
- If the name still cannot be found, direct the elector to the Declaration Vote issuing point.

3.6 The person may be entitled to an Ordinary Vote or a Declaration Vote, depending upon the address claimed as 'the enrolled address'. If the listed address is a previous address for the elector and enrolment has not been updated, issue an Ordinary Vote. If the address on the Certified List is a place where the elector claims never to have lived, direct the elector to the Declaration Vote issuing point.

- 3.7 If an elector's name has already been marked on the Certified List, that elector may be entitled to a Declaration Vote. Direct the elector to the Declaration Vote issuing point.
- 3.8 The list must be marked only with the special black pentel pen provided. This pen is used to draw one continuous thick line between the arrow heads next to the voter's name. The black rectangle, the number or the name **MUST NOT** be drawn through. A ruler should not be used as it often smudges, marking more than one elector.
- 3.9 Ordinary votes are issued to electors whose names are on the electoral roll for the Division for which the Polling Place is appointed and whose names appear on the Certified List of Electors without being marked in any way.
- 3.10 Ensure ballot papers are issued **ONLY** when there is a vacant voting screen available in which the voter may mark the ballot paper in secret. The voter should be advised as appropriate to;
- proceed alone to a vacant voting screen
 - read the instruction printed on the ballot papers
 - fill in the ballot papers
 - fold the ballot papers to conceal the vote
 - put each ballot paper separately in the appropriate ballot box
 - leave the Polling Place when finished.
- 3.11 If you make a mistake when marking the Certified List, you can correct it by:
- joining the arrow heads alongside the error at the top of the page; and
 - writing the letter 'W' in the left-hand or right-hand margin against the incorrectly marked name, indicating it clearly by drawing an arrow to the roll number or town/suburb.
- 3.12 The list must be marked only with the special black pentel pen provided.
- 3.13 Answer illustrated on the following page.
- 3.14 Answer illustrated on the following page.

4201N	ERROR	
4202F	4 Bell Penelope Susan	4 Woodstock St Cntrbry
4203M	4 Bell Peter	2/10 Scheele St SyHls
4204E	4 Bell Rolly	2/5 Marwal Ave Balw N
4205L	4 Bell Richard Colin	3/298 Cotham Rd Kew
4206O	4 Bell Richard Lawrence	25 Wills St Kew
4207K	4 Bell Robert James	4 Woodstock St Cntrbry
4208C	4 Bell Rosslyn May	3/207 Whitehorse Rd Balw
4209J	4 Bell Ruth	47 Kinkora Rd Hwtn
4210E	4 Bell Sally Elizabeth	3/207 Whitehorse Rd Balw
4211I	4 Bell Samantha Jane	15 Salisbury St Balw
4212O	4 Bell Simon Michael	25 Wills St Kew
4213K	4 Bell Stephen	3/298 Cotham Rd Kew
4214C	4 Bell Stephen Douglas	9 Seattle St Balw N
4215J	4 Bell Stuart Elliott	9 Seattle St Balw N
4216B	4 Bell Susan Elizabeth	9 Seattle St Balw N
4217H	4 Bell Susan Jean	3/290 Cotham Rd Kew
4218A	4 Bell Tim Stephen	156 Maud St Balw N
4219G	4 Bell Timothy John	156 Maud St Balw N
4220C	4 Bell Vivienne Margaret	6a Mount Ida Ave Hwtn E
4221J	4 Bell William Howard	1 Viewhill Rd Balw N
4222B	4 Bell Yvonne Suzanne	1 Viewhill Rd Balw N
4223H	4 Bella Adriana	6 Dean St Kew
4224A	4 Bella Simone	294 Belmore Rd Balw
4225S	4 Bella Susi Joan	6 Dean St Kew
4226N	4 Bellairs David William	32 Walpole St Kew
4227F	4 Bellairs Esther Siouling	31 Sinclair Ave Glen
4228M	4 Bellairs Garry Leroy	20 Cobden St Kew
4229E	4 Bellairs Robin Elizabeth	294 Belmore Rd Balw
4230A	4 Bellamy Lisa Catherine	294 Belmore Rd Balw
4231S	4 Bellchambers Harold Francis	7 Grove Rd Hwtn
4232N	4 Bellchambers Justin Roger	6 Dean St Kew
4233F	4 Bellchambers Nicole Lisa	10 Oberon Ave Hwtn
4234M	4 Bellchambers Olga Linnie	2a Currajong Rd Hwtn
4235E	4 Bellchambers Paul Jack	2/21 Burnside Rd Hwtn
4236L	4 Bellesis Andreas Labros	2/21 Burnside Rd Hwtn
4237O	4 Bellesis John	3/21 Burnside Rd Hwtn
4238K	4 Bellette Janet	3/21 Burnside Rd Hwtn
4239C	4 Belletty Malcolm Adam William	3/21 Burnside Rd Hwtn
4240M	4 Belleville Anne Louise	3/21 Burnside Rd Hwtn
4241E	4 Belleville Denise M	3/21 Burnside Rd Hwtn
4242L	4 Belleville Frances	3/21 Burnside Rd Hwtn
4243O	4 Belleville Geoff	2/21 Burnside Rd Hwtn
4244K	4 Belleville Jennifer	9 Harcourt St Hwtn E
4245C	4 Belleville Katherine	9 Harcourt St Hwtn E
4246J	4 Belleville Timothy Michael	17 Parkside Ave Balw
4247B	4 Bellew Carol Lesley	4 Winmalee Rd Kew
4248H	4 Belli Amalia	15 Pleasant Ave Balw
4249A	4 Belli Dino	17 Parkside Ave Balw
4250K	4 Bellian John	4 Winmalee Rd Kew
4251C	4 Bellian Robin David	48 Lilydale Gr Hwtn E
4252J	4 Belling David	5 Woodlands Ave Cam
4253H	4 Belling Judith Rosemary	3 Simpson St Kew
4254H	4 Bellings Stanley Norman	81 Liddiard St Hwtn
4255A	4 Bellini Ermanno	123 Doncaster Rd Balw N
4256G	4 Bellini Salvatore	5 Woodlands Ave Cam
4257N	4 Bellistri Domenic	3 Simpson St Kew
4258F	4 Belton Georgina Alexis	3 Simpson St Kew
4259M	4 Belton Lee	52/3 Whitehorse Rd SyHls
4260H	4 Beltrame Carmela	4/26 Selwood St Hwtn E
4261A	4 Beltrame Denis Paul	7/959 Burke Rd Hwtn E
4262G	4 Beltrame Val	18/3 Harrison Cres Hwtn
4263N	4 Beltrame Wilma Catherine	40 Sylvander St Balw N
4264F	4 Belyea Anne Irving	44 Campbell Gr Hwtn E
4265M	4 Belyea Ian Herbert	2/22 Burwood Rd Hwtn
4266E	4 Belz Florence Marjorie	7 Bethune St Hwtn E
4267L	4 Benaim Shirley Catherine	7 Bethune St Hwtn E
4268D	4 Benallack Jodie Lee	66 Mount St Kew
4269K	4 Benallack Pauline Estelle	595 Whitehorse Rd SyHls
4270F	4 Benallack Stephen Roger	5/4 Kireep Rd Balw
4271M	4 Benary Brigitte Keren	5/4 Kireep Rd Balw
4272E	4 Benary Neil Leon	12/557 Glenferrie Rd Hwtn
4273L	4 Benary Suzanne Marguerite	21 Sylvander St Balw N
4274O	4 Benau Irma	21 Sylvander St Balw N
4275K	4 Benavides Ricardo Octavio	1a Molesworth St Kew
4276C	4 Bence Alexander Elliott	46 Malin St Kew
4277J	4 Bence Christopher Robin	10 Parkin St Glen
4278H	4 Bence Suellen Mary	9 Landen Ave Balw N
4279H	4 Bence Timothy Edward Harley	9 Landen Ave Balw N
4280D	4 Bench Harry Heinz	1/103 Guildford Rd SyHls
4281K	4 Bench Viktoria Charlotte	4/9 Fordholm Rd Hwtn
4282C	4 Benda Elizabeth Anne	29 Wattk Rd Hwtn
4283J	4 Bendall Eileen Mary	1/103 Guildford Rd SyHls
4284B	4 Bendall Jennifer June	16/280 Riversdale Rd Hwtn E
4285H	4 Bendall Jill Rosemary	10/28 Wattk Rd Hwtn
4286A	4 Bendall Leon Francis	78 Panoramic Rd Balw N
4287G	4 Bendall Lois Margaret	54 Urquhart St Hwtn
4288N	4 Bendall Patricia Mary	78 Panoramic Rd Balw N
4289F	4 Bendall Paul Anthony	101 Kilby Rd Kew E
4290B	4 Ben-David Fay	61 Cookson St Cam
4291H	4 Ben-David Ilan	110 Cityview Rd Balw N
4292A	4 Bendell End Felicity	3 Woodburn Rd Hwtn
4293G	4 Bendell Leonard James	110 Cityview Rd Balw N
4294N	4 Bender Jacquelyn Claire	6 Barton St Hwtn
4295F	4 Bendig Gwendoline Mary	6 Queen St Kew
4296M	4 Bendle Anne Geraldine	242 Riversdale Rd Hwtn E
4297E	4 Bendle Graeme Andrew	3/20 Hartwood St Kew E
4298L	4 Bendle Stanley Arthur	3 Woodburn Rd Hwtn
4299O	4 Bendoricchio Mario	1/5 Willow Gr Cntrbry
4300M	4 Bendoricchio Regina	61 Cookson St Cam
4301E	4 Benedetto Leo	58 Elliott Ave Balw
4302L	4 Ben-Galim Gil	54 Urquhart St Hwtn
4303O	4 Ben-Galim Wendy	17 Harold St Hwtn E
4304K	4 Benge Brigitte	78 Panoramic Rd Balw N
4305C	4 Benger Brian Garfield	3/3 Sackville St Kew
4306J	4 Benger Catherine Elaine	6 Queen St Kew
4307H	4 Benham Irene Cecile	7/46 Disraeli St Kew
4308H	4 Beninca Anthony Francis	6 Barton St Hwtn
4309A	4 Beninca Gina Therese	1/38 Jurang St Balw
4310K	4 Beninca Joseph Angelo	6 Queen St Kew
4311C	4 Beninca Maria	3/20 Hartwood St Kew E
4312J	4 Beninca Patrick Augustine	6 Wynette Ave Balw
4313B	4 Beninca Peter Carl	2/8 Hartington St Kew
4314H	4 Benini Mario	3 Greve St Balw N
4315A	4 Benjamin Barbara	3 Greve St Balw N
4316G	4 Benjamin Catherine Doreen	3 Greve St Balw N
4317N	4 Benjamin Damon Peter	12 Victoria Ave Cntrbry
4318F	4 Benjamin Geoffrey Albert	31 Auburn Pde Hwtn E
4319M	4 Benjamin Michael Ralph	12 Victoria Ave Cntrbry
4320H	4 Benjamin Paul David	143 Brougham St Kew
4321A	4 Benjamin Peter	143 Brougham St Kew
4322C	4 Benjamin Peter	21 Smythe Ave SyHls
4323N	4 Benjamin Peter	50 Panoramic Rd Balw N
4324F	4 Benjamin Peter	21 Smythe Ave SyHls
4325M	4 Benjamin Peter	6/34 Ridgeway Ave Kew
4326E	4 Benjamin Peter	38 Panoramic Rd Balw N
4327L	4 Bennett Bruce John	93 Liddiard St Hwtn
4328P	4 Bennett Bruce John	93 Liddiard St Hwtn
4329B	4 Bennett Bruce John	59 Greythorn Rd Balw N
4330B	4 Bennett Bruce John	36 Morang Rd Hwtn
4331H	4 Bennett Bruce John	8/119 Riversdale Rd Hwtn
4332J	4 Bennett Bruce John	1/1227 Burke Rd Kew
4333H	4 Bennett Bruce John	33 Kenny St Balw N
4334J	4 Bennett Bruce John	113 Disraeli St Kew
4335H	4 Bennett Cameron Hugh	7/47 Pakington St Kew
4336J	4 Bennett Catherine Jane	59 Greythorn Rd Balw N
4337J	4 Bennett Catherine Therese	22 Henrick St Hwtn
4338J	4 Bennett Celeste Smythe	1/23 Park St Hwtn
4339H	4 Bennett Charles Robert	3 Haveock Rd Hwtn E
4340O	4 Bennett Christopher Frederick	3/126 Brougham St Kew
4341K	4 Bennett Christopher Stephen	3/126 Brougham St Kew
4342C	4 Bennett Coral Jennifer	27/3 Kireep Rd Balw
4343J	4 Bennett David Bernard	3/29 Mary St Kew
4344B	4 Bennett David Meredith	7 Trafalgar Rd Cam
4345H	4 Bennett Dean	7 Trafalgar Rd Cam
4346A	4 Bennett Donald Dean	12 Victoria Gr Hwtn E
4347G	4 Bennett Edna Elizabeth	3 Lorne Gr Cam
4348N	4 Bennett Elinor Winifred	3 Lorne Gr Cam
4349F	4 Bennett Enid Margaret	3 Lorne Gr Cam
4350B	4 Bennett Geoffrey Donald	3 Walbundry Dr Kew E
4351H	4 Bennett Geoffrey Richard	629 Riversdale Rd Cam
4352A	4 Bennett Gerta	22 Queen St Kew
4353G	4 Bennett Graham Stewart	22 Queen St Kew
4354N	4 Bennett Gwenneth Louise	2 Haines St Hwtn
4355F	4 Bennett Harold Walter	17 Wrixon St Kew
4356M	4 Bennett Ian Wade	17 Wrixon St Kew
4357E	4 Bennett Inez Frances	19 Elaroo Ave Cam
4358L	4 Bennett Jacques Paul	5 Pretoria St Balw
4359D	4 Bennett Janet Frances	143 Mountain View Rd Balw N
4360N	4 Bennett Janine Maree	4 Banool Rd SyHls
4361F	4 Bennett Jean Edna	17 Wrixon St Kew
4362M	4 Bennett Jean Niven	17 Wrixon St Kew
4363E	4 Bennett Jeanette Margaret	143 Mountain View Rd Balw N
4364L	4 Bennett Jennifer Catherine	143 Mountain View Rd Balw N
4365D	4 Bennett Jennifer Maree	5 Pretoria St Balw
4366K	4 Bennett Jocelyn Denise	3/18 St Helens Rd Hwtn E
4367C	4 Bennett Johanna Katherine	1a Hambleton Rd Hwtn
4368J	4 Bennett John Mark	1 Sanctuary Cl Balw
4369H	4 Bennett John Porter	1a Hambleton Rd Hwtn
4370L	4 Bennett Josephine Constance	1a Hambleton Rd Hwtn
4371D	4 Bennett Julianne Marie	1a Hambleton Rd Hwtn
4372K	4 Bennett Kate Annalee	10 Chatham Rd Cntrbry
4373C	4 Bennett Kate Lillian	71 Warburton Rd Cntrbry
4374J	4 Bennett Kathleen	1/354 Belmore Rd Box Hl N
4375H	4 Bennett Kendall John	8 Violet Gr Hwtn
4376H	4 Bennett Leanne Maree	2 Hamilton St Kew E
4377A	4 Bennett Linda Jane	10/30 Barnsbury Rd Balw
4378E	4 Bennett Lois Susan	8 Gardenia Rd Balw N
4379N	4 Bennett Louis Austin	10 Lawes St Hwtn
4380J	4 Bennett Lynette Margaret	8 Violet Gr Hwtn
4381B	4 Bennett Margaret Ann	8 Gardenia Rd Balw N
4382H	4 Bennett Margaret Isabel	87 Kilby Rd Kew E
4383A	4 Bennett Margaret Jean	8 Violet Gr Hwtn
4384E	4 Bennett Margaret Kathleen	2 Hamilton St Kew E
4385N	4 Bennett Margaret Terry	22 Rubens Gr Cntrbry
4386F	4 Bennett Mark David	1/354 Belmore Rd Box Hl N
4387M	4 Bennett Mary Patricia	8 Violet Gr Hwtn
4388E	4 Bennett Matthew Campbell	340 Auburn Rd Hwtn
4389L	4 Bennett Megan Elizabeth	340 Auburn Rd Hwtn
4390G	4 Bennett Nadine Anne	340 Auburn Rd Hwtn
4391N	4 Bennett Norman James Herbert	10 Goldthorns Ave Kew E
4392F	4 Bennett Pamela Elizabeth	10 Goldthorns Ave Kew E
4393M	4 Bennett Patricia Anne	66 The Boulevard Balw N
4394E	4 Bennett Paul Ashley	66 The Boulevard Balw N
4395L	4 Bennett Paul David	66 The Boulevard Balw N
4396D	4 Bennett Paul Raymond	66 The Boulevard Balw N
4397K	4 Bennett Paula	17 Fermanagh Rd Cam
4398C	4 Bennett Pauline June	17 Fermanagh Rd Cam
4399J	4 Bennett Pauline Meredith	39 Northcote Ave Balw
4400D	4 Bennett Peter Gordon	1 Urquhart St Hwtn

3.15 An elector who claims to have spoiled a ballot paper must be given a fresh ballot paper, but only after handing back the original to the polling official who issued it. The elector's name must not be marked again on the Certified List. When the original ballot paper is handed back you must not look at the way it has been marked. The following steps are to be followed:

- cancel the spoiled ballot paper by writing 'Spoilt' on the back;
- in full view of the elector, place the spoiled ballot paper in a 'Spoilt or Discarded Ballot Paper Envelope';
- tick the spoiled box on the envelope;
- mark the envelope with the type of ballot paper which is enclosed, and seal the envelope; and
- issue a new ballot paper to the elector.

'Spoilt or discarded Ballot Paper Envelopes' are collected by the OIC after 6pm.

3.16 Absent and Provisional.

3.17 The elector can nominate any person (except a candidate) to assist.

3.18 You should direct them to the OIC. The OIC will take the completed Postal Vote and;

- on the back of the Postal Vote Envelope write the words 'received by me at (name) Polling Place' sign it and add the time and date of receipt
- enter the details required in the 'Postal Votes Received' section of the 'OIC's Return; and
- place the Postal Vote Envelope in the Declaration Vote ballot box.

4 After Polling

- 4.1 **All** proceedings at the scrutiny are open to inspection by Scrutineers. Scrutineers may enter and leave the Polling Place at any time during the scrutiny (their places may be taken by other appointed Scrutineers). They may inspect any first preference vote and any other preference votes being counted in the scrutiny for a candidate.
- 4.2 Scrutineers may not;
- remain in the Polling Place without having first presented to the OIC a duly completed appointment form
 - enter a Polling Place without an identification badge
 - help with clearing voting screens or removal of material from the Polling Place
 - touch ballot papers; or
 - unreasonably delay, or interfere in the progress of the scrutiny of votes.
- 4.3 The officer for each Issuing Point must count all unused ballot papers individually, except in the case of unbroken bundles, where the bundle total can be taken to be correct. The ballot papers and stubs are returned to the OIC who will record the total in the 'OIC's General Return'. The ballot papers will be kept secure and separate from the area where used ballot papers will be unfolded and counted.
- 4.4 The inside cover of the Certified List is an accountable document. The following details must be completed on all Certified List inside covers;
- all Ordinary Issuing Officers who used the Certified List must sign it; and
 - the 'Account of Ballot Papers' section must be completed.

4.5 Answers to Formality questions – House of Representatives

1. Ballot paper 1 is formal because numbers can be written as words rather than figures.
2. Ballot paper 2 is informal because 'X' is not a valid first preference mark.
3. Ballot paper 3 is informal because '✓' is not a valid first preference mark and there are no numbers being used.
4. Ballot paper 4 is formal, one first preference and numbers in all boxes.
5. Ballot paper 5 is informal as there is more than one box without numbers.

6. Ballot paper 6 is formal as one box, other than for the 1st preference can be left blank.
7. Ballot paper 7 is informal because it has been left completely blank.
8. Ballot paper 8 is informal because there is no first preference mark against a nominated candidate.
9. Ballot paper 9 is formal. The slogan is irrelevant and, in this case, does not obscure a preference.
10. Ballot paper 10 is formal because there is a single first preference and numbers in every box. Note that this ballot paper will *exhaust* after the number 2.
11. Ballot paper 11 is informal because the signature on the ballot paper identifies the voter.
12. Ballot paper 12 is formal because a number can be written outside the box so long as it is clear to which box the number relates.

4.6 Answers to Formality questions – Senate

1. Top section is formal because there is only one first preference mark.
Bottom section is informal because less than 90% of the squares have been numbered.
*Count the top section of this paper.**
2. Top section is formal because there is only one first preference mark.
Bottom section is informal because no squares have been numbered.
Count the top section of this paper.
3. Top section is informal because no first preference has been expressed.
Bottom section is formal because the voter has numbered all squares with one acceptable error.
Count the bottom section of this paper.
4. Top section is informal because there is more than one first preference mark.
Bottom section is informal because there is more than one first preference mark.
Neither section of this paper can be counted.

5. Top section is formal because the voter has expressed a first preference.
The numbers 2, 3, 4, and so on are irrelevant.
Bottom section is informal because there is no first preference mark.
Count the top section of this paper.
6. Top section is informal because there is no first preference mark.
Bottom section is formal because the voter has completed at least 90% of the paper with no errors.
*Count the bottom section of this paper **
7. Top section is informal because there is no valid first preference mark.
Bottom section is informal because no squares have been numbered.
Neither section of this paper can be counted,
8. Top section of this paper is formal because a cross is a valid first preference mark in Senate ballot papers above the line only.
Bottom section of this paper is informal because less than 90% of the squares have been numbered.
Count the top section of this paper
9. Top section of this paper is formal because there is only one first preference mark.
Bottom section of this paper is formal as the voter has numbered all squares starting with the number 1.
Count the bottom section of this paper.

*** NOTE 90% of 21 candidates is 18.9. Therefore a paper on which a voter has numbered only 18 squares will be informal while one on which 19 or more squares are numbered satisfies this criterion of formality and may be further examined.**